

SAN DIEGO MESA COLLEGE

Student Affairs Inter Club Council Frequently Asked Questions (F.A.Q.'s)

This document will provide you with the most basic information you will in order to start a club at San Diego Mesa College. For additional questions please visit Courtney Lee in the Student Affairs office at room 14-408 or call (619) 388-2699.

What do I need to start a club?

First, you need a club packet. You can find those on the Campus Life page along with any other documents you need to run your club. Next you need to find an Advisor. Finally, you need members. The suggested minimum is 10 active members. The Club Registration Packet and all other club documents, as well as a list of clubs on campus, can be found here:

<http://www.sdmesa.edu/index.cfm/students/services/student-affairs/campus-clubs/>

Who can be an advisor?

Non-Adjunct Faculty and Full-time Staff and Administrators. You can find the list of staff and faculty here: <http://www.sdmesa.edu/directories/staff/>

What positions can someone hold in a club?

The suggested positions are President, Vice-President, Treasurer, and Secretary. There are many other positions you can have for your club, for example: Director of Fundraising, Event Manager, and I.C.C. Representative. No one person should hold more than one position.

What do you mean when you say “suggested”?

The minimum to hold a club is just a President and an Advisor – two people – and the vast majority of those clubs are unsuccessful in maintaining a presence on campus. To ensure the success of your club, we suggest filling the four main officers positions (President, Vice-President, Treasurer, and Secretary), and keeping a roster of at least 10 active members.

What is the I.C.C.?

I.C.C. stands for Inter-Club Council. The I.C.C. works in conjunction with the Associated Student Government to support student clubs. They are there to help guide and communicate with the clubs. Clubs must send a representative every Friday to the I.C.C. meetings in order to be considered active.

What is the difference between Active and Inactive?

We have different distinctions for whether a club is considered active or not, and it all comes down to attendance. In order to become and remain active, your club must submit your registration packet on time, attend the regular I.C.C. meetings (you are allowed to miss 2 non-consecutive meetings), and hold four meetings of your own. Active clubs receive Vending 5000 and event support from Mesa College Facilities Services, while Inactive clubs do not.

What is Vending 5000?

Vending 5000 is funding given to the I.C.C. by the ASG, an amount of \$5,000. The I.C.C. keeps \$500, and the remaining \$4,500 is divided between the active clubs in proportion to their attendance (E.G. Those who attend all of the ICC meetings will get slightly more than those who have missed a meeting).

Vending 5000 is what clubs receive in return for having to work under so many restrictions and regulations for fundraising on campus.