

SAN DIEGO MESA COLLEGE PHLEBOTOMY TRAINING PROGRAM
Information and Application Guidelines for Fall 2019

APPLICATION FILING PERIOD:
NOVEMBER 1, 2018 TO DECEMEBR 3, 2018

Job Title

Phlebotomy Technician

Job Description

A Phlebotomy Technician (Phlebotomist) is an integral member of the medical laboratory team. The primary function of a phlebotomy technician is the collection of blood samples from patients by venipuncture or capillary puncture (micro-collection techniques). Phlebotomy technicians facilitate the collecting, transporting and handling of laboratory specimens. The phlebotomy profession mandates that strict professional behavior and standards of practice be followed to assure specimen quality and patient safety. Phlebotomy technicians may seek employment in inpatient hospital laboratories, outpatient laboratories, medical clinics, and physician offices.

Aptitudes of Phlebotomy Technicians

The phlebotomy technician is a person who is:

- A team player
- A life-long learner
- Flexible and interested in people
- Service oriented
- Able to work with a diverse population
- Responsible and reliable
- Able to face challenges
- Accurate
- Able to work well under pressure
- Able to communicate effectively
- Able to calm patients
- Capable of sound judgment and self control
- Competent both visually and auditory

Essential Functions

Candidates for the Phlebotomy Training Program must be able to:

- Stand for 60+ minutes (up to 4 hours) on a tiled or carpeted surface.
- Sit or stand in class or clinic for up to 8 hours per day.
- Sit for 50 minutes on a chair at a table or desk.
- Demonstrate the physical and emotional capacity to work a 40-hour work week while at clinical affiliation.
- Recognize and respond appropriately to individuals of all ages, genders, races and all socioeconomic, religious and cultural backgrounds.
- Identify non-verbal cues of patients.
- Respond immediately to patient's facial expressions and grimaces and take quick decisive action.
- See details at close range (near vision).
- Bend, stoop, or crouch to reach a low object.

- Rotate trunk (spine) from side to side.
- Rotate forearms to turn knobs and levers.
- Manipulate small size objects such as small dials and switches, needles and syringes, hospital gowns, individual keys on a keyboard, etc..
- Demonstrate proper postures, body mechanics, ergonomics, and lifting techniques.
- Move with adequate agility and speed to ensure patient safety.
- SEE: all spectrums of colors, read printed information; read small control panels; observe patient skin and coloration before, during and after treatment; read patient identification and medical records on paper and computer screens; observe that the work area is free of obstacles, etc.
- HEAR: patient and healthcare team questions/comments face to face and without being face-to-face; faint cries for help, emergency call bells, equipment timers, etc.
- SPEAK: give exam instructions to patients/family members; clarify patient identification and history; provide patient and peer instructions in emergency situations, etc.
- TACTILE: feel hot and cold sensations, feel liquid that may spill or touch any part of your body, feel pressure such as to avoid accidentally touching or bumping a sterile field with any part of your body
- Meet class standards for successful course completion.
- Demonstrate good cognitive, memory and problem solving skills.
- Behave in an ethically sound, competent, compassionate, and professional manner in the classroom, lab and at the clinical site.
- Complete tasks accurately and in a timely manner.
- Demonstrate excellent verbal communication skills.

Employment Outlook

Phlebotomy Technicians are in high-demand. Job opportunities are expected to be excellent. Employment for phlebotomy technicians is expected to be above average for allied health occupations. ***California requires all Phlebotomy Technicians to be certified and to have a state license.**

Probable Salary Range for San Diego County

The average salary for phlebotomy technician jobs in San Diego, CA is \$39,900 (LMI-2014). Average phlebotomy technician salaries can vary greatly due to company, location, industry, experience and benefits.

Program Director

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Advisory:

Students are expected to arrange their schedule to complete the program in one semester.

DISCLAIMER

“The San Diego Community College District is governed by its Board of Trustees. No oral or written representation by any employee of the college is binding on the SDCCD without the express approval of the Board of Trustees.”

Students applying to the Phlebotomy Training Program will be admitted on a **first come, first served basis until the program is full**. Complete applications will be date stamped with the date and time received. An application is not complete until all required documentation has been received. **Applications received without the required material or qualifications will not be accepted.**

Applicants interested in entering the WASC accredited and California Department of Public Health, Laboratory Field Services (DHS-LFS) approved Phlebotomy Training Program must:

1. Complete the online information session and quiz. Click the link below to access the information session and quiz.

<http://www.sdmesa.edu/academics/schools-departments/phlebotomy/>

2. Submit an application with verification of:

Accreditation requirements:

- a. High school diploma or GED equivalent.
- b. Be 18 years of age or older. Include a copy of a valid ID with DOB
- c. Valid social security number (for state licensing).

****Please black out all numbers except the last 4 numbers when you submit a copy.****

Upon acceptance into the Phlebotomy Training Program students must:

1. Have a current Healthcare Provider CPR Certification or have completed the training and received a card by **September 30, 2019**. A course will be offered on campus prior to this date. The program director will confirm the date during your program orientation.
2. Have a physical examination by **August 9, 2019**.
3. Have proof of Hepatitis B vaccination or have the series **completed** by **August 9, 2019**. Students without a valid record of Hepatitis B vaccine series completion must get a blood test (titer) to verify immunity to Hepatitis B.
4. Be current/up to date with immunizations (measles, mumps, rubella, tetanus, varicella and 2 PPD skin tests, or a Quantiferon blood test by **August 9, 2019**. Students without a valid immunization record must get blood tests (titers) to verify immunity to measles, mumps, rubella, tetanus, and varicella.
5. Agree to submit to a background check and drug screen by **August 9, 2019**. Students are responsible for the cost of the background check and drug screen (average cost: \$ 65.00).

****Students will upload a copy of their CPR card, physical exam form (given after acceptance to the program), Immunization record including Hepatitis B into an electronic tracking system during the summer of 2019.****

*****Students will be completing a majority of their clinical hours at R. J. Donovan Correctional Facility.*****

Note: Students are required to complete a background check for prison gate clearance (no cost).

Note: Students cannot have family members incarcerated at **any** California State Correctional Facility in order to complete their DCP hours at Donovan.

Program Description

The Phlebotomy Training Program is designed to prepare students to obtain blood specimens by capillary puncture and venipuncture using proper techniques and skills on adults, children and infants. Students in the phlebotomy program are at risk of exposure to potentially infectious blood and body fluids.

During the program students will learn proper collection, transport and handling of blood and blood collection equipment, capillary and venipuncture collection. The phlebotomy training program will also cover pre-analytic complications, specimen collection procedures and collection from adult, geriatric and pediatric patients. Laboratory training and a directed clinical practice (externship) are included in the program to reinforce the didactic content.

Students who successfully complete the one semester Phlebotomy Training Program will receive a Certificate of Performance are eligible to apply for California state licensure as a Certified Phlebotomy Technician 1 (CPT1) after passing a certification exam.

The new California regulations were signed and became effective April 9, 2003. You may obtain a state certificate by following the three-step process: (1) take classroom instruction from an approved phlebotomy training program, (2) pass a written certification examination, and (3) submit an application form to the state with the required documents and fees.

For more information please go to <http://www.dhs.ca.gov/ps/ls/lfsb/html/phlebotomy.htm>.

Degrees and Certification Granted

Certificate of Performance– Phlebotomy Technician Training

Costs

Students are responsible for the purchase of all books, supplies, uniforms and background check (required by clinical site). Students meeting the California residency requirement pay \$46.00 per unit enrollment fee. A higher tuition is charged to students who are not residents of California. Financial aid is available. Contact the financial aid department for eligibility requirements [(619)388-2817]. Consult the current Mesa College catalog for specific information. Students who are eligible and wish to become certified must pay State or National Examination fees and provide all instruments and supplies needed.

If there are any further questions, please contact the Special Admission Clerk at dlopez@sdccd.edu or the Program Director at dlauria@sdccd.edu.

PHLEBOTOMY TRAINING PROGRAM COURSE OUTLINE

<u>COURSE</u>	<u>WEEKLY HOURS</u>	<u>UNITS</u>
PHLB 050 Phlebotomy (10 weeks)	12	4
PHLB 060 Phlebotomy Directed Clinical Practice (6 weeks)	19	2
		Total 6