

The Medical Assisting Program application process

Requirements to apply to the Medical Assisting Program:

1. If you are not a San Diego Community College District (SDCCD-City, Mesa, or Miramar) student, you must apply to the college before completing your program application. This will provide you with a CSID # for all school information.
2. View and complete information session and quiz. You will need a copy of the quiz to upload.
3. A copy of **unofficial transcripts** if your prerequisite courses were taken with the SDCCD **or** a copy of **unofficial transcripts and official transcripts (sealed, unopened)** if your prerequisite courses were taken outside of the SDCCD. **Unofficial** transcripts will be uploaded with your application. Official transcripts must be delivered to special admissions after you have submitted your application.
4. Students need to acquire, fill out and save all documents before they open their application and attempt to upload their documents. **The application site will not allow students to save and return to the site.**

Important dates:

1. Application period: **March 1, 2019, 9:00am to April 1, 2019, 4:00pm.**
2. Acceptance and waitlist letters will be sent out to qualified students between April 1 and 8, **2019.**
3. Students not accepted into the program will be notified between April 1 and 8, **2019.**

Steps for applying to the Medical Assisting Program:

1. Apply online to San Diego Mesa College.
2. Complete all online application requirements for the Medical Assisting Program.
3. Submit an online application for Medical Assisting.
4. Upload a copy of your unofficial transcripts and information session quiz when you submit your application.
5. If applicable, mail or hand-deliver a copy of your **official (sealed, unopened) transcripts** to San Diego Mesa College, Special Admissions – I4-102, 7250 Mesa College Drive, San Diego, CA 92111.