

**September 27, 2011**

**SAN DIEGO MESA COLLEGE**

**PRESIDENT'S CABINET**

**Agenda**

**September 27, 2011, 2 – 3:30, A104**

**1) GENERAL ITEMS (Pamela Luster, President)**

a) Welcome (All members of PCab present with the exception of John Crocitti.)

b) Consent Agenda: The events below were approved unanimously.

1) Major Events: Flamenco Culture and Art Form – Oct. 12, 2011, Theatre; 2) SDEC Tabling Days, Nov. 14 and 29, 2011, Quad.

c) District-Wide Updates: Pam Luster shared that the Mesa College Campus Board of Trustees Meeting planning has begun. This year Allied Health will be the featured theme.

d) Bright Idea Campaign (Handout) A form was distributed which provides guidelines for the “Bright Idea” program that Pam Luster is creating. This idea can be submitting an improvement to a procedure already in place. The selected person(s) will be awarded a ticket on a Hornblower Cruise. The flyer will be sent electronically to the campus.

**2) COLLEGE-WIDE PLANNING**

a) PIE Committee (Tim McGrath / Donald Abbott) Tim McGrath shared that the PIE Committee met for the second time last Tuesday. The Accreditation and Master Plan sub-committees have been formed. Some of the committee members are attending the WASC Accreditation Training.

b) Strategic Planning

c) Program Review: Jill Baker holding a Lead Writers Training on Oct. 7, 11 a.m. G101

d) Resource Allocation

**3) INSTRUCTION (Tim McGrath, VPI)**

a) Enrollment Report – No additional enrollment reports were received. Next step is planning for Spring 2012 enrollment where a 3% cut may need to be made.

**4) STUDENT SERVICES (Brian Stockert, Interim VPSS)**

a) No report.

**5) ADMINISTRATIVE SERVICES (Ron Perez, VPA)**

a) No report.

**6) PARTICIPATORY GOVERNANCE REPORTS**

a) Academic Senate (Madeleine Hinkes): Madeleine shared that Pam attended their Academic Senate meeting yesterday. They are working on a curriculum balance statement and plan to have a position paper in two weeks. Also, Academic Senate accepted the Basic Skills Initiative Goals presented by Terrie Teegarden.

b) Classified Senate (Angela Liewen Romeo for Robin Watkins): Angela asked if agendas could be sent in advance for President's Cabinet. Pam stated that some agenda items are not added until late Monday after receiving agenda items from the shared governance senates and Executive Staff. She stated the earliest an agenda could be sent would be late Monday.

c) Associated Students Governance (Cherie Deogracias): Cherie shared feedback from students on health and parking fee increases. She stated that students are in favor of increasing health benefit fees because this also increases the services that can be provided to students – especially those that do not have any other source of assistance. However, she asked if these services could be better promoted as well as the location of the health office. The students are not in favor of increase to parking fees – especially since a parking permit does not represent a parking space.

## **7) OTHER**

A) 2010-2011 Annual Report: Pam distributed the Annual Report for SD Mesa College to voting members of President's Cabinet. This document is also available online at

<http://www.sdmesa.edu/about-mesa/annual-report.cfm>

## **8) ANNOUNCEMENTS**

a) Math+Science Groundbreaking Ceremony, Wednesday, Sept. 28, 10 a.m.

b) Program Review – Lead Writers Training (Jill Baker) Oct. 7, 11 a.m. – 1 p.m., G101 – RSVPs are requested.

c) “An Afternoon with UCSD,” (Joi Blake) Monday, Oct. 10, 2011, 1:30 – 4 p.m., G101

d) Mesa College BOT Campus Meeting, Thursday, Oct. 27, 4-5 p.m., Design Center – Pam asked for faculty / staff to attend the 3:30 p.m. Open Door Session with Trustees.

## **9) ROUNDTABLE**

**The next meeting of President's Cabinet is Tuesday, October 4, 2011, 2-3:30 p.m. in the A104 conference room.**