

September 18, 2012

SAN DIEGO MESA COLLEGE

PRESIDENT'S CABINET

Agenda

September 18, 2012, 2 – 3:30, A104

1) GENERAL ITEMS (Pamela Luster, President)

a) Welcome: Pam Luster noted that this is the first President's Cabinet meeting for Dean Susan Topham.

b) Consent Agenda Approval: Major Event

*Holocaust Exhibit, November 2 – 16, 2012, LRC; Lecture: G101 (Dean Zappia)

Motion to approve the event listed in the above consent agenda: Motion: Andy MacNeill; Second: Laurie Mackenzie. The motion was approved unanimously.

c) District-Wide Updates: Pam shared: 1) Otto Lee and Lynn Neault sent an email on 9-14-12 providing an update on the SB 1440 issue. SD Mesa College will need to get our transfer model curriculum in alignment with the CSU as soon as possible, 2) the flag lowering issue was discussed at Cabinet and it was requested that all colleges get the request to lower the flag from one source at the District Office. SD Mesa College is considering a separate flag pole with a Mesa flag to lower to recognized faculty and staff who have passed away, 3) the Chancellor's Forum PowerPoint is posted on the District website on the landing page.

d) Institutional Planning Manual Revision (sent electronically on 9-17-12): Pam shared that some text changes were made and a graphic added to the last page. A change was requested to change the arrow which designates BARC to PCab. Pam asked for a motion to approve this revised IPM with the suggestion to update the graph. Motion: Laurie Mackenzie; Second: Ashanti Hands. The motion was approved unanimously. This document will be posted after updates are made to the President's webpage located at: <http://www.sdmesa.edu/president/documents.cfm>

e) Homecoming, October 20, 2012, 5 p.m., East Athletics Plaza: Pam noted that Interim VPSS Denise Whisenhunt has been made the chair of the Homecoming Committee. Current plans include a \$10 charge for a food and game ticket which will raise funds for a scholarship. Other activities: ASG will host a "Mesa Memories" booth, athletes honored at halftime as well as Pam Luster and Dave Evans revealing the Devore Trophy.

f) SD Mesa College Campus Board of Trustees, Oct. 18, 2012, Design Center: Pam shared that presentations are currently being developed which include a mix of faculty, staff and students.

2) COLLEGE-WIDE PLANNING (Tim McGrath, VPI)

No Report

3) INSTRUCTION / PROP S/N / FACILITIES (Tim McGrath, VPI)

a) SLO Report: Update – Tim shared that this report is almost done and thanked Bri Hayes and Chris Sullivan for their time and expertise in completing this task. Hopefully we will be at 100% in our SLO documentation when this report is final.

1. b) Enrollment:

Mesa is offering 22 more sections this year compared to fall 2011. (5 less Census classes)

As a district we are offering 119 fewer sections this year compared to last fall.

2. Mesa down 65 FTES from last year. (Up 21 FTES in Census classes. Biggest drop is in Census Day classes as we are down 70 FTES)

Summer 2012 = 66.9

Fall 2012 = 6,974.3

Spring 2013 = 7,367.7 (Projected)

Projected Total 14,404.1 Projected

FTES Target 14,027 (+381.9 FTES/2.7%)

3. Headcount is down 819 students from last year which is a 3% drop.

23,869 = spring 2011

24,766 = spring 2012

24,039 = Fall 2011

23,220 = Fall 2012

4. Fill Rates (Both on-campus and online) are a combined 96% which is higher than the 96% in fall 2011

*Miramar's fill rate is 99%

*City's fill rate is 94%

5. Enrollment Capacity (total seats – on campus and online)

61,263/63,007 = fall 2011 = 97%

59,587/61,507 = fall 2012 = 97%

6. Load Factor

575 = fall 2011

582 = spring 2012

*Based on 557 load factor for 16.5 semester

525 = 17.5 semester

c) Prop S/N Update: Student Services Building: Tim shared that we get access to the stairs and elevator to the SS building on Friday. Access to the interior of the building will be blocked until October 19. Student Services will closed on October 22 and reopen on October 23 for their move into the new building.

4) STUDENT SERVICES (Denise Whisenhunt, Interim VPSS)

a) Student Services Building Opening Logistics: Denise stated that assistance is requested for the move into their new building. A list will be compiled of task and areas where they will need

volunteers.

b) Application Registration Dates: Denise stated that the application deadline for registration has been moved to July 1st for Fall 2013. Deadline for Spring 2014 is November 13, 2012.

5) ADMINISTRATIVE SERVICES (Bill Craft, Acting VPA)

No Report

6) PARTICIPATORY GOVERNANCE REPORTS

a) Academic Senate (Madeleine Hinkes) Madeleine shared that Cynthia Rico-Bravo attended their Senate Exec meeting for a discussion on enrollment priority. Shared governance handouts including the Board policy were distributed at the Academic Senate meeting. Madeleine also stated she met with Trustee Zschesche at the last Board of Trustees meeting and asked to keep faculty hiring in mind and talked about faculty workload and stress level. It was shared that 70% of faculty is age 50 and over.

b) Classified Senate (Angela Liewen): Angela stated that a Classified Senate meeting will be held on Friday at which Tim McGrath will present the facilities update presentation.

c) Associated Students Governance (Roberto Rosas): Roberto shared that ASG membership is growing. Elections will be held next week. Funding requests from ASG are due this Friday. Roberto also shared the ASG participation in the Homecoming festivities which include the "Mesa Memories" booth with a Mesa trivia sheet.

7) FUTURE PRESIDENT'S CABINET TOPICS

a) Student Success Task Force (SB 1456)

8) OTHER

9) ANNOUNCEMENTS

10) ROUNDTABLE

The next President's Cabinet meeting will be held on Tuesday, October 2, 2012, 2 – 3:30 p.m. in the A-104 conference room.