

August 30, 2011

SAN DIEGO MESA COLLEGE

PRESIDENT'S CABINET

Agenda

August 30, 2011, 2 – 3:30, A104

1) GENERAL ITEMS (Pamela Luster, President)

- a) Welcome and Introductions
- b) Chancellors' Cabinet Update – Enrollment Report will be presented by Tim McGrath.
- c) Discussion – start time for President's Cabinet: President Luster brought up for discussion a request for President's Cabinet to begin at 2:15 p.m. Pam commented that if the meeting start time is delayed – the cabinet must still end by 3:30 p.m. After discussion from the group, it was decided to keep the start time at 2:00 p.m.

2) MAJOR EVENT APPROVAL

- a) No major events submitted by deadline for approval

3) ACCREDITATION

- a) ACCJC Regulations Update: Tim McGrath presented a PowerPoint on the future of accreditation including the national policy discussions on accreditation and the ACCJC Assessment Task Force. PowerPoint will be placed on president's webpage. Tim also presented on screen the ACCJC Rubric for Evaluation Institutional Effectiveness from July 2011. This document will also be posted to the president's webpage and is also available at <http://www.accjc.org/publications-policies>
- b) Enrollment Update: Tim shared that enrollment currently stands at 23,778 and we are down 67 sections from last Fall. Fill rate is 97% (vs. 93% this time last year.) 2,800 students are currently on wait lists; 10,500 on wait lists through-out the district. Pam encouraged all to attend the Chancellor's Forum on September 13, 2-3 p.m. in G101.

4) INSTRUCTION (Tim McGrath, VPI)

- a) Informational Update – African Art Grant (Denise Rogers, Jonathan Fohrman): Dean Fohrman and Professor Rogers provided an update on the African Art Grant which will help maintain the African Art Collection at San Diego Mesa College. Denise shared that the grant has three main goals: to digitalize the collection and establish a database, to photograph significant items within the collection for this database to make it accessible on the internet, and to work with student interns to create exhibit shows. The grant requested is for \$40,000 and results will be known in January 2012 if funds will be awarded.
- b) Urban Teacher Fellows Grant (Chris Sullivan): Dean Sullivan provided an updated on the grant which is an MOU with SDSU for a 40 student cohort of under-represented students with a goal to go into teaching – both single-subject and multi subject..er. tn

5) STUDENT SERVICES (Brian Stockert, Interim VPSS)

- a) Add Deadlines / Census: Brian acknowledged all the faculty and staff for their work this summer and for Fall 2011. He reminded everyone that the Add deadline is this Friday for 16 week classes –

this is a firm deadline and there will be no late adds. Joi Blake added that a reminder for the add deadline will be on the census rosters reminder notice to be sent tomorrow (Wednesday, Aug. 31.)

6) ADMINISTRATIVE SERVICES (Ron Perez, VPA)

a) Parking Update: Ron shared that there are 3,000 parking spaces for the 23,000+ students. Approximately 100 student parking spaces were added on Mesa College Drive as well as additional spaces at Ross Elementary. The parking shuttle will be discontinued on September 16 and there may be a possibility that parking spaces and a shuttle can be added at Madison High School which is 2.7 miles from Mesa College.

b) Construction Update: Ron shared the following: 1) The noise from the Math+Science construction will be increasing. A two-week notice of the construction's projects is being provided so that some notice can be given to the deans/faculty in the surrounding classrooms, 2) Two Quad Design Workshops have been scheduled for campus participation in the Mesa College Quad project. Dates are September 15 and 16 – an email notification will be sent to the campus.

7) PARTICIPATORY GOVERNANCE REPORTS

a) Academic Senate (Madeleine Hinkes) Madeleine shared that the Academic Senate Executive officers met yesterday. They are short two executive members and will hold elections to fill these positions.

b) Classified Senate (Robin Watkins) Robin stated that an electronic notice will be sent to survey the best time for the Classified Senate to meet to encourage participation.

c) Associated Students Governance (Cherie Deogracias) Cherie shared that ASG participated in Welcome Week and also had their first meeting yesterday to set their projects and goals for the academic year. ASG will also be holding elections to fill two executive positions and 8 senator positions.

8) OTHER

Sondra Frisch, SD Mesa College Site Compliance Educator, shared that there will be a training session on September 28, 1 p.m., in LRC 435. Kathy Wells reminded everyone that all members on hiring committees must be EEO trained in advance of serving on these committees.

9) ANNOUNCEMENTS

a) Chancellor's Forum, Tuesday, Sept. 13, 2011, 2 – 3 p.m., G101

No President's Cabinet on this date

b) Math+Science Groundbreaking Ceremony, Wednesday, Sept. 28, 10 a.m.

c) Program Review – Lead Writers Training (Jill Baker) Oct. 7, 11 a.m. – 1 p.m., G101 – An invitation with additional information on this training will be sent.

d) “An Afternoon with UCSD,” (Joi Blake) Monday, Oct. 10, 2011, 1:30 – 4 p.m., G101

e) Mesa College BOT Campus Meeting, Thursday, Oct. 27, 4-5 p.m., Location TBD.

f) Holiday Reception, Friday, Dec. 9, 2011, 11 a.m. - 1 p.m., H 117-118-119

g) Scholarship Gala: Friday, April 27, 2012, 5:30 p.m., Doubletree Hotel Mission Valley

h) Commencement: Saturday, May 12, 2012, 4 p.m., USD Jenny Craig Pavilion

10) ROUNDTABLE

Charlotta Robertson announced that Taskstream Workshops will begin soon and will be led by Ed Helscher and Saloua Saidane. An email listing the dates and workshop information will be sent this week.

Ashanti Hands shared that she sent a Fall 2011 policies and procedures informational email which defines Policy 3100 and provides links to this information.

The next meeting of President's Cabinet is Tuesday, September 6, 2-3:30 in A104.