

May 15, 2012

SAN DIEGO MESA COLLEGE

PRESIDENT'S CABINET

Agenda

May 15, 2012, 2 – 3:15, A104

1) GENERAL ITEMS (Pamela Luster, President)

- a) Welcome – Last meeting for Ron Perez, Michael McLaren, Rob Fender and Cherie Deogracias. Pam Luster thanked these staff persons for their service.
- b) Consent Agenda Approval – no major events submitted.
- c) District-Wide Updates: Pam shared that the May revised budget was released on May 14 from the Governor's office. Pam encouraged everyone to attend the May 21 Chancellor's Forum at SD Mesa College to hear the impact to the SD Community College District and Mesa College. In addition, Pam spoke on the Grants Resolution submitted by Academic Senate. She stated that the Chancellor asked each college to collectively review what was in the resolution. Discussion included concerns that grants should be aligned with college's goals, and, if curriculum is affected, faculty should be consulted. Also, that the length of time for some RFPs are short and if there is a lengthy review process, we will miss the deadline for some grants. An additional point of conflict is whether or not this resolution is an AFT issue.

2) COLLEGE-WIDE PLANNING (Tim McGrath, VPI)

- a) Year-end Institutional Effectiveness Report: Also known as the "Flower Report", Tim stated that the documents will be updated this summer and will be presented to the members of the President's Cabinet for review and recommendation to forward to President Luster for approval. The members of the PIE Committee are also discussing the criteria for forming an Allocation Committee.
- b) Program Review- Handouts (Jill Baker): Jill stated that the Program Review and budget cycles need to be adjusted so that they align in the same year. The Program Review cycle will be changed and a handout was distributed to show the new timeline. The group as a consensus approved this proposed change to the Program Review timeline.

3) INSTRUCTION (Tim McGrath, VPI)

- a) SLO Report: Tim stated that the SLO report is due October 15 to ACCJC. The SLO report needs to be completed in August; a first draft will be compiled this summer.
- b) Summer Schedule / Enrollment: Tim provided a summer enrollment update and stated he would report back to PCab in the fall on the status of the pilot program.

4) STUDENT SERVICES (Dave Evans, Acting VPSS)

- a) Advocacy Day (Monica Romero, Larry Maxey) Monica and Larry shared with the group their experience at the Advocacy Day in Sacramento on May 1, 2012. This is held to help educate the public on the importance of higher education. It was noted that no faculty were members of any of the groups that they observed.

5) ADMINISTRATIVE SERVICES (Ron Perez, VPA)

a) Cafeteria / Bookstore - 50% Schematic Design (Diane Malone): A PowerPoint presentation was given by Roxanna Chrysler and Ben Dalton to members of PCab on the proposed schematic design for the cafeteria / bookstore building. Ron added that a person-to-person credit union would also be stationed in this building as well as a faculty / staff lounge.

b) Year-end Deadlines: Ron Perez reminded the staff that mileage, travel/conference, and revolving cash deadline is May 31.

6) PARTICIPATORY GOVERNANCE REPORTS

a) Academic Senate (Madeleine Hinkes): Madeline shared that Academic Senate meetings are over for this semester. They will hold a retreat for their Executive officers on June 1 – Pam Luster will attend.

b) Classified Senate (Angela Liewen): Angela stated that the Classified Service Awards will be given on Thursday; Classified Development Conference is next Wednesday and Thursday.

c) Associated Students Governance (Cherie Deogracias): Cherie provided an update on their activities on the *Take your Sons/ Daughters to Work* event and the *Tools of Knowledge* project.

7) FUTURE PRESIDENT'S CABINET TOPICS

8) OTHER – Upcoming Forums, Celebrations and Events

- Classified Service Awards, May 17, 2012, 11 a.m. – 1 p.m., H 117-118
- SD Mesa College Commencement, May 19, 2012, 4 p.m., USD
- Commencement Volunteer Thank you Lunch, Monday, May 21, 12:30 - 1:30 p.m., Free Speech Picnic Area by H-400 building.
- Chancellor's Budget Forum, Monday, May 21, 2012, 2 – 3 p.m., G-101
- Classified Development Conference, May 23-24, 2012, Various times/locations on campus
- Back-to-School BBQ for Classified Staff, Tuesday, August 7, 2012, 3-5 p.m., Location TBD
- Faculty / Staff Convocation, Thursday, August 16, 2012, 9 – 11 a.m. (continental breakfast only) Mesa Gym

9) ANNOUNCEMENTS

10) ROUNDTABLE