

# SAN DIEGO MESA COLLEGE

## President's Cabinet

May 21, 2019 | 2:15 p.m. | MC 211 A/B

	PRESENTER	PRESENTATION / HANDOUT	STRATEGIC DIRECTION(S)
<p><b>1) WELCOME / INTRODUCTIONS</b>            President Pam Luster thanked all who planned, coordinated, worked, and attended the Commencement Ceremony on Saturday; including Donna Flournoy and the dance team; Momilani Ramstrum and the choral group.</p>	P. Luster		
<p><b>2) PRESIDENT'S REPORT</b>            a) Campus/District Updates: President Luster shared the District/Colleges continue to work with the budget which has unknown factors. There will be some modifications to the Student-Centered Funding Formula, however, in all modifications, there will not be more money for SDCCD. There will be budget-cutting next academic year and SDCCD is now in a hiring freeze. Every position will be reviewed as staff leave to determine if it will be refilled. President Luster stated this is an opportunity to look at how the work is done at Mesa and consider things such as not printing certain documents and looking at other sustainable ways to do the work while making sure students still get what they need.</p>	P. Luster		SD1, SD2 SD4, SD5 SD6
<p><b>3) INSTITUTIONAL COMMITTEE REPORTS*</b>            a) Classified Hiring Priority (CHP): Olivia Picolla, Student Services Technician, led the Classified Hiring Priority Committee presentation. The report included a list of the committee members and overview, CHP updates, process, and the CHP recommendation list. This report is posted on the President's Cabinet Document webpage.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Action Item: A motion to accept this document was made by Trina Larson; Second: Leslie Shimazaki. The motion was approved unanimously and will now be forwarded to President Luster.</p> </div>	O. Picolla	<p>CHP List  <a href="http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Master_Classified_Position_Requests_2018-2019.pdf">http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Master_Classified_Position_Requests_2018-2019.pdf</a></p> <p>CHP Committee Presentation  <a href="http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/CHP_2018_2019_Presentation.pdf">http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/CHP_2018_2019_Presentation.pdf</a></p>	SD2, SD4 SD6

b) Faculty Hiring Priority (FHP) – Second Reading: Dean of Learning Resources and Academic Support, Andy MacNeill, presented on the Faculty Hiring Priority Committee. The report included the membership rotation, change to the request form and rubric, online request form, 2019-2020 meeting schedule and topics, and the Faculty Hiring Priority final list with 45 requests. A discussion following the process of ranking/prioritization. This report is posted on the President’s Cabinet Document webpage.

Action Item: A motion to accept this document was made by Manuel Velez; Second: Howard Eskew. The motion was approved unanimously and will now be forwarded to President Luster.

c) Program Review: Madeleine Hinkes, Dean of Institutional Effectiveness, presented on Program Review. The report included the process, results of the comprehensive review, dashboard “Jungle of Enlightenment”, requests portal, reports and evaluation of integrated planning, program mapping, and the launch date of August 14, 2019. Dean Hinkes also presented the Multi-Year Calendar and the Integrated Planning Calendar for 2019-2020. These reports are posted on the President’s Cabinet Document webpage.

Action Item: A motion to accept the Program Review process and updated Multi-Year and Integrated Planning Calendars was made by Yolanda Catano; Second: Manuel Velez. The motion was approved unanimously and will now be forwarded to President

A. MacNeill

FHP List  
<http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/2019FHPList.pdf>

FHP Scoring Rubric 2019-2020  
[http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/2019-2020\\_Faculty\\_Hiring\\_Prioritization\\_Scoring\\_Rubric-2.pdf](http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/2019-2020_Faculty_Hiring_Prioritization_Scoring_Rubric-2.pdf)

FHP Committee Presentation  
[http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/FHP\\_PCAB\\_Presentation.pdf](http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/FHP_PCAB_Presentation.pdf)

M. Hinkes

Program Review Presentation  
[http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Program\\_Review\\_PCAB\\_5.2\\_1.19.pdf](http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Program_Review_PCAB_5.2_1.19.pdf)

IP Calendar 2019-2020  
[http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/2019-2020\\_IP\\_Calendar.pdf](http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/2019-2020_IP_Calendar.pdf)

SD2, SD4  
SD6

SD1, SD4  
SD6

<p>d) BARC: Lorenze Legaspi, Vice President of Administrative Services, reported on the Budget and Allocation Recommendation Committee. The report included the current and proposed BARC request prompts.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Action Item: A motion to accept the changes to the BARC process was made by Manuel Velez; Second: Trina Larson. The motion was approved unanimously and will now be forwarded to President Luster.</p> </div>	<p>L. Legaspi</p>	<p><a href="#">documents/IPCalendar2019-20.pdf</a></p> <p>Mesa Evaluation Assessment Multi-Year Calendar <a href="http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Mesa_Evaluation_Assessment_Multi-Yr_Calendar.pdf">http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Mesa_Evaluation_Assessment_Multi-Yr_Calendar.pdf</a></p> <p>BARC Presentation <a href="http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/BARC_Update_for_PCAB5.21.19.pdf">http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/BARC_Update_for_PCAB5.21.19.pdf</a></p>	<p>SD4, SD6</p>
<p><b>4) STANDING REPORTS</b></p> <p>a) Academic Senate: Manuel Velez, President-elect Academic Senate, shared AS has not met since the last President’s Cabinet meeting. They are transitioning into the new Senate Executive officers - Dina Miyoshi is transitioning out as a representative to President’s Cabinet after serving her term. The AS representatives for the next academic year are: Manuel Velez – President, Howard Eskew – Vice President, Oscar Torres – Chair/Academic Affairs, and Terry Kohlenberg - Chair of Chairs. Holly Jagielinski was appointed as AS Secretary and Inna Kanevsky transitions out following her term.</p> <p>b) Classified Senate: Trina Larson, President, Classified Senate, shared the following items:</p> <p>1) Today is Trina’s last meeting serving as President of Classified Senate and she thanked everyone for</p>	<p>M. Velez</p> <p>T. Larson</p>		<p>SD2</p> <p>SD2</p>

<p>their support.</p> <p>2) CS is sending a Classified Team with Janue Johnson to BSILI: Leadership for Curricular and Institutional Transformation to be held June 2-7, 2019 in Lake Arrowhead, CA. They will work on an intentional and longer-term professional learning plan for classified.</p> <p>3) Incoming President is Charlie Lieu and Vice President is Eva Parrill.</p> <p>c) Associated Students: Sofia Castellani-Staedler shared this is also her last President's Cabinet meeting. She shared last week they held their closing meeting and shared favorite moments and what they had learned from their experiences. AS will be participating in the Pride Parade in July.</p> <p>The next AS President is Taylor Carpenter; Vice President is Robyn Bolden.</p>	S. Castellani-Staedler		SD2
<p><b>5) OPERATIONS</b></p> <p>a) Mesa Pathways: Vice President of Instruction, Isabel O'Connor, and Mesa Pathways Committee (MPC) Co-Chairs Howard Eskew and Toni Parsons, presented Pathways Spring 2019. The report included highlights, February retreat discussions, LFM, Navigating the Mesa, 2018-2019 work of MPC, work group outcomes, MPC structure, Pathways discussions at the President's Cabinet retreat, Mapping the Mesa and future events. A discussion followed on the changes proposed for Mesa Pathways.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Action Item: A motion to accept the proposed structure changes to Mesa Pathways was made by Leslie Shimazaki; Second: Ashanti Hands. The motion was approved unanimously.</p> </div>	I. O'Connor/H. Eskew T. Parsons	<p>Pathways Spring 2019 Presentation</p> <p><a href="http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-on-documents/Mesa_Pathways_PCAB_Presentation_May2019.pdf">http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-on-documents/Mesa_Pathways_PCAB_Presentation_May2019.pdf</a></p>	SD1, SD2 SD3, SD4 SD6
<p><b>6) SPECIAL REPORTS (Review/Approval)</b></p> <p><i>Dashboard of the Month was tabled until the September meeting due to time constraints.</i></p>			
<p><b>7) EVENTS</b></p> <p><i>Most current events may be found at the Events and Reservations Portal.</i></p> <p>June 4-6, 2019, Classicon, Campus-wide.</p> <p>June 5, UnSung Hero Award at Classicon Luncheon, 12:00 p.m., MC 211 A/B.</p> <p>Sept. 21, 2019, Homecoming, 6:00 p.m. (LA Pierce)</p>		<p>Event Website:</p> <p><a href="http://www.sdmesa.edu/college-services/administrative-services/event-planning/">http://www.sdmesa.edu/college-services/administrative-services/event-planning/</a></p>	

**Pcab Meetings Spring 2019: 2/5, 2/19, 3/5, 3/19, 4/2, 4/16, 5/7, 5/21**

Pcab Retreat: Friday, April 5, 2019, 9:00 a.m. – 4:00 p.m., MC 211 A/B

**\*INSTITUTIONAL COMMITTEE REPORTS / SPECIAL REPORTS:**

- March 19: Safety/Facilities (L. Legaspi), Integration Presentation-SSSP, Equity, Basic Skills (L. Maxey, A. Crakes, M. Manasse)
- April 2: Strong Workforce Committee (M. Romero)
- April 16: CDAIE (J. Sundayo), MIT Update/Strategic Plan (D. Fierro), CEL (A. MacNeill, J. Johnson)

May 7: Strong Workforce Program (D. Brown), Technology Plan (D. Fierro)  
May 21: CHP (O. Picolla, I. McAnally), FHP (I. O'Connor, K. Perigo), Program Review (M. Hinkes)  
Sept. 3: Honors Program Coordinators (V. Gerace)