

SAN DIEGO MESA COLLEGE

President's Cabinet

May 16, 2017, | 2:15 p.m. | MC 211A Conference Room

	PRESENTER	PRESENTATION / HANDOUT	STRATEGIC DIRECTION(S)
<p>1) WELCOME / INTRODUCTIONS: President Luster thanked Rob Fremland, Academic Senate President, and Ava Fakhrabadi, ASG President, for their service – this is their last meeting serving their constituencies as president.</p>	P. Luster		
<p>2) PRESIDENT'S REPORT</p> <p>a) District Update: President Pam Luster shared that Commencement is this Saturday, May 20. At this time, 643 students have responded that they are participating in this year's ceremony.</p> <p>b) President's Cabinet Retreat – Final Notes: President Luster stated the retreat notes have been reviewed and links added. The document will be posted on the President's Cabinet webpage for Cabinet Documents.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Action Item: A motion to accept this document was made by Manuel Velez; Second: Howard Eskew. The motion was approved unanimously.</p> </div>	<p>P. Luster</p> <p>P. Luster</p>	<p>Final: President's Cabinet Retreat May 2, 2017 http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml</p>	
<p>3) INSTITUTIONAL COMMITTEE REPORT*</p> <p>a) MIT Update: Vice President of Administrative Services, Rachelle Agatha, and members of the MIT Committee, presented the Mesa IT Committee 2016-2017 Update. This document can be found on the President's Cabinet webpage for Cabinet Documents.</p> <p>b) Facilities Update: VPA Rachelle Agatha and Kim Perigo, President-Elect of Academic Senate, presented the Facilities Committee update. VPA Agatha stated two goals for 2016-2017 are 1) Facilities and Equipment planning, and, 2) Cleaning & Communication. Kim presented on the cleanliness and communication – focusing on our role in keeping the campus clean. Data from student class projects gave four themes to improve the communication: 1) Increase ownership in campus, 2) Increase awareness of problems, 3) Invite campus to be involved, 4) Humanize facilities workers. Kim also shared videos from the website "thefuntheory.com" and print campaign ideas. This presentation may be found on the President's Cabinet webpage for Cabinet Documents.</p> <p>c) Institutional Effectiveness Reports: Madeleine Hinkes, Dean of Institutional Effectiveness, presented several documents for review.</p>	<p>R. Agatha</p> <p>R. Agatha K. Perigo</p> <p>M. Hinkes</p>	<p>Mesa IT Committee 16-17 Update http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml</p> <p>Facilities Committee Update http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml</p>	

The Integrated Planning calendar for 2017-2018 was shared which includes the processes and their scheduling between August 2017 through Summer 2018. This document may be found on the President's Cabinet webpage for Cabinet Documents.

Action Item: A motion to accept the IP 2017-2018 Planning Calendar was made by Rob Fremland; Second: Kim Perigo. The motion was approved unanimously and will be forwarded to President Luster for final review.

Dean Hinkes presented the Proposed Vision Statement which has now been through the governance reviewed and forwarded to President's Cabinet for approval. The statement to be approved is as follows:

"To be the leading college of equity and excellence, educating students to shape the future."

Action Item: A motion to accept the Vision Statement was made by Tim McGrath; Second: Manuel Velez. The motion was approved unanimously and will be forwarded to President Luster for final approval.

The Program Review Annual Report was submitted for review and approval to President's Cabinet. This report includes the summary of processes, the description of the 2016-17 cycle and responses to recommendations made from the 2015-2016 Program Review cycle. This document may be found on the President's Cabinet webpage for Cabinet Documents.

Action Item: A motion to accept the Program Review Annual Report was made by Tim McGrath; Second: Kim Perigo. The motion was approved unanimously.

The Integrated Planning Process Evaluation Report for 2016-2017 was presented. Recommendations for the upcoming Program Review are listed on page two of the report. Each of the recommendations were met, and it was also noted that BARC requests from the previous year that were not received will be rolled over to request again. This document may be found on the President's Cabinet webpage for Cabinet Documents.

Action Item: A motion to accept the Integrated Planning Process Evaluation Report was made by Rob Fremland; Second: Tim McGrath. The motion was approved unanimously.

IP Calendar 17-18

<http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml>

PR Annual Report

<http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml>

IP Process Evaluation Report 2016-2017

<http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml>

4) STANDING ITEM

a) Accreditation Update: Danene Brown, ALO and Dean of Business and Technology, stated the accreditation report was

D. Brown

<p>received and we are now in the process of correcting errors of fact. Pam Luster shared that the recommendations listed are close to what the Visiting Team stated in March and are “improvement” recommendations. The document must be returned this Friday; the ACCJC meets in mid-June 2017.</p> <p>b) Academic Senate: Rob Fremland, Academic Senate President, stated this is his last meeting as president and Kim Perigo will serve as AS President beginning Fall 2017. Rob presented a Resolution on the formation of a CTE sub-committee of Academic Senate. This document may be found on the President’s Cabinet webpage for Cabinet Documents.</p> <p>c) Classified Senate: Trina Larson, President, Classified Senate, shared the official outcome of their elections:</p> <p>PRESIDENT: Trina Larson VICE PRESIDENT: Yolanda Catano TREASURER: Charlie Lieu SECRETARY: Alan Goodman MEMBER AT LARGE: Angie Avila</p> <p>SENATORS: Executive Staff - Dawn Whiting Administrative Services - Taj George Instruction - Eva Parrill Student Services - Johanna Aleman, Kathy Fennessey</p> <p>The Senate proposes to establish, according to Bylaws Section XI.C, committees to support outreach and ongoing Senate business, under the coordination and with the support of the following:</p> <ul style="list-style-type: none"> ▪ Naayieli Bravo ▪ Olivia Picolla <p>d) Associated Student Governance: Ava Fakhrabadi, ASG President, shared that the last ASG meeting is tomorrow. She noted that ASG has given a \$3,000 donation to The Stand, and thanked Dean Miller for her support and guidance.</p>	<p>R. Fremland</p> <p>T. Larson</p> <p>A. Fakhrabadi</p>	<p>Resolution 17.4.2 http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml</p> <p>Classified Senate Webpage: http://www.sdmesa.edu/about-mesa/governance/classified-senate/index.shtml</p>	
<p>5) OPERATIONS – No report.</p>			
<p>6) SPECIAL REPORTS (Review/Approval)</p> <p>a) Alliance of Hispanic Serving Institution Educators (AHSIE) Conference Team. Attending the conference and giving the presentation were:</p> <p>Monica Romero Title V Program Activity Manager Dr. Mariam Kushkaki Classroom Tutoring Program Coordinator Juan U. Bernal Assistant Professor of Mathematics Agustin Rivera AVANZA, Peer Navigator / CRUISE Fabiola Beas Lead Peer Navigator Dr. Leticia P. López Title III Program Activity Manager</p> <p>A conference informational handout was distributed and a presentation was made on Hispanic-Serving Institutions (HSI) which included establishing connections through and for classroom tutors, culturally relevant teaching in STEM, stronger structures for mentoring programs, the student experience, and the STEM grant project management. The handout and presentation may be found on the President’s Cabinet webpage for Cabinet Documents.</p>	<p>M. Romero</p>	<p>AHSIE Presentation and Handout http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml</p>	

<p>7) EVENTS <i>Most current events may be found at the Events and Reservations Portal.</i></p> <p><u>Mesa College Commencement</u>, May 20, 2017, 3 p.m., (USD, JC Pav.)</p> <p>NCORE Conference: May 30 – June 3, 2017</p> <p>June 7-9, 2017, Classicon – Mesa College Classified Conference.</p>	<p>R. Agatha</p>	<p>Event Website: http://www.sdmesa.edu/college-services/administrative-services/event-planning/</p>	
<p>8) ANNOUNCEMENTS:</p> <p>Aileen Crakes: Mesa's VA office is going through a compliance survey from the Veterans Administration this week and everything is going well so far.</p> <p>Pam Luster: Veterans' Graduation Ceremony is this Friday, 11 a.m. in MC 211.</p> <p>Pam Luster: Dean Saeid Eidgahy is leaving in June and thanked him for his work at Mesa College.</p> <p>Vicki Miller: Rites of Passage ceremony is tomorrow; she recognized both Ava Fakhrabadi and Johanna Eriksson as exceptional student leaders.</p> <p>Tim McGrath: Tim thanks Rachelle Agatha and her staff on their work for events including David Fierro and the IT staff for all the assistance they provided this year.</p>			

***INSTITUTIONAL COMMITTEE REPORTS:**

Student Success and Equity: March 7
 CEL (MacNeill): March 7
 COA: March 21
 ASG: April 4

CDAIE: April 4
 FHP: April 4
 CHP: April 4
 Safety: April 18
 BARC: April 18

Program Review: April 18/May 16
 Technology: May 16
 MIT: May 16
 Facilities: May 16

PIEC: TBA
 Ad Hoc College Reports: TBA
 Campus-based Researcher: TBA