

San Diego Mesa College Integrated Planning Calendar 2019-2020

PROCESS	AUGUST 2019	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY 2020	FEBRUARY	MARCH	APRIL	MAY	SUMMER
PROGRAM REVIEW	<ul style="list-style-type: none"> Coordinate modules/training for Fall Verify lead writers/liasons Train Liaisons at Flex workshon 	<ul style="list-style-type: none"> Train Liaisons, Writers, managers IE Office support Kickoff activity 	<ul style="list-style-type: none"> Continue training Continue support 	<ul style="list-style-type: none"> Continue training Continue support 	<ul style="list-style-type: none"> Continue support Dec 2-Jan 10 liaison & manager review 	<ul style="list-style-type: none"> Jan 11-Feb 3, final edits by lead writers 	<ul style="list-style-type: none"> Feb 3, module closes Resource committees go to work 	<ul style="list-style-type: none"> Prepare reports Approval by PRSC 	<ul style="list-style-type: none"> PRSC discusses cycle Prepare for annual update 	<ul style="list-style-type: none"> PR, BARC, FHP, CHP report on evaluation results to PIE and PCab; discuss changes for 20-21 Plans for summer workgroup 	<ul style="list-style-type: none"> Use results to develop module for next cycle Summer work group tests module
RESOURCE ALLOCATION (BARC/FHP/CHP)	<ul style="list-style-type: none"> Plan Training Revise portal as needed Update forms/rubric 	<ul style="list-style-type: none"> Training and support 	<ul style="list-style-type: none"> Training and support 	<ul style="list-style-type: none"> Training and support 	<ul style="list-style-type: none"> Training and support 	<ul style="list-style-type: none"> Continue support 	<ul style="list-style-type: none"> Receive requests & begin work to prioritize 	<ul style="list-style-type: none"> Continue prioritizing Send lists to PIE and PCab 	<ul style="list-style-type: none"> President takes action on lists Evaluate process Post lists 	<ul style="list-style-type: none"> Finalize changes Send to PIE & PCab for Pres approval 	<ul style="list-style-type: none"> Update forms and rubrics in Taskstream
INTEGRATED PLANNING SYSTEMS & EVALUATION	<ul style="list-style-type: none"> Convocation 			<ul style="list-style-type: none"> Retreat 		<ul style="list-style-type: none"> Convocation 	<ul style="list-style-type: none"> Plan evaluations for PR, BARC, CHP, FHP 	<ul style="list-style-type: none"> Conduct surveys and interviews, per individual agendas 	<ul style="list-style-type: none"> Analyze data; prep final report Committee evals IPGG update Retreat 	<ul style="list-style-type: none"> Present final report to PIE & PCab IPGG update IP calendar update Multiyear calendar 	<ul style="list-style-type: none"> Update IPGG Update Governance website Print IPGG
OUTCOMES ASSESSMENT	<ul style="list-style-type: none"> Review module in Taskstream Flex training for DOCs Outcomes Across Campus 	<ul style="list-style-type: none"> Training ILO task force DOC reports 	<ul style="list-style-type: none"> Training Assessment DOC reports 	<ul style="list-style-type: none"> Training Assessment ILO assessment DOC reports 	<ul style="list-style-type: none"> Last CRC for approved curriculum 	<ul style="list-style-type: none"> Training Assessment Eval ILO assessment evaluation 	<ul style="list-style-type: none"> Training Assessment DOC reports 	<ul style="list-style-type: none"> Training Assessment Catalog deadline DOC reports 	<ul style="list-style-type: none"> Training Assessment Evaluate process ILO findings DOC reports 	<ul style="list-style-type: none"> Assessment Eval Report to PIE, PCAB Planning for next semester 	<ul style="list-style-type: none"> Taskstream audit; Curricunet Managers review OA Institute
MASTER PLANNING <ul style="list-style-type: none"> EMP 2019-2025 FACILITIES MP 	<ul style="list-style-type: none"> BOT approval of consultants Incorporate program review information 	<ul style="list-style-type: none"> Work with consultants Monthly meetings 	<ul style="list-style-type: none"> Monthly meetings Draft plan 	<ul style="list-style-type: none"> Monthly meetings 	<ul style="list-style-type: none"> Monthly meetings 	<ul style="list-style-type: none"> Monthly meetings 	<ul style="list-style-type: none"> Monthly meetings 	<ul style="list-style-type: none"> Monthly meetings 	<ul style="list-style-type: none"> Review draft 	<ul style="list-style-type: none"> Review draft 	<ul style="list-style-type: none"> Review draft
INSTITUTIONAL RESEARCH	<ul style="list-style-type: none"> Update all PR dashboards Destination survey Enrollment updates 	<ul style="list-style-type: none"> PR training Military friendly CRUISE eval. 	<ul style="list-style-type: none"> PR training Principals Roundtable 	<ul style="list-style-type: none"> PR training Transfer dashboard 	<ul style="list-style-type: none"> Title V APR Title III APR 	<ul style="list-style-type: none"> Placement Dashboard Enrollment updates 	<ul style="list-style-type: none"> IP evaluation Update Term dashboards HIMS survey HEIT survey 	<ul style="list-style-type: none"> ACCJC annual report PR survey anal. Scholarship survey/Equity Analysis 	<ul style="list-style-type: none"> Goals/PCAB retreat Outcomes Perception Survey Governance survey 	<ul style="list-style-type: none"> Commencement survey Flex survey BSSOT report Enrollment updates 	<ul style="list-style-type: none"> SS PR Data Tutoring Eval. Tutor retreat Assess institute CRI data Equity Plan eval
ACCREDITATION	<ul style="list-style-type: none"> Revisit progress on recommendations & QFE activities 	<ul style="list-style-type: none"> .Begin planning for Midterm Rpt due Spring 2021 						<ul style="list-style-type: none"> ACCJC annual report 		<ul style="list-style-type: none"> Committee evals Grid for Recs and QFE 	
MESA PATHWAYS	<ul style="list-style-type: none"> Monthly Meetings (Committees & work groups) Committee retreat Start forming problem statement 	<ul style="list-style-type: none"> Monthly Mtgs Fall retreat for campus Self-assessment due Sept 30 	<ul style="list-style-type: none"> Monthly Mtgs LFM final convening 	<ul style="list-style-type: none"> Monthly Meetings 	<ul style="list-style-type: none"> Monthly Mtgs 80-90% of programs have 1+ maps completed PCAB report 	<ul style="list-style-type: none"> Leadership retreat 	<ul style="list-style-type: none"> Monthly Meetings Start finalizing Areas Of Interest 	<ul style="list-style-type: none"> Monthly Meetings 	<ul style="list-style-type: none"> Monthly Meetings Submit reporting form to CCCCCO Set goals and action items for next year 	<ul style="list-style-type: none"> Monthly Meetings Annual updates (est) PCAB report 	<ul style="list-style-type: none"> Summer Workgroup Workplan 2
INFO TECH (MIT) PLAN		<ul style="list-style-type: none"> Define needs Prioritize current year objectives 		<ul style="list-style-type: none"> Monthly meeting Spring software/hardware requests 	<ul style="list-style-type: none"> Monthly meeting 	<ul style="list-style-type: none"> Committee mid-year review 	<ul style="list-style-type: none"> Monthly meeting 	<ul style="list-style-type: none"> Monthly meeting 	<ul style="list-style-type: none"> Monthly meeting 	<ul style="list-style-type: none"> Present report to PCab Summer and Fall software/hardware requests 	
INTEGRATED PLAN (BSI/SSSP/EQUITY) AND SEA (STUDENT EQUITY & ACHIEVEMENT)		<ul style="list-style-type: none"> SET Monthly Meeting Integrated Plan Year-End Expenditure Rpt 	<ul style="list-style-type: none"> SET Monthly Meeting 	<ul style="list-style-type: none"> SET Monthly Meeting 	<ul style="list-style-type: none"> SET Monthly Meeting 	<ul style="list-style-type: none"> SEA Program Annual Rpt due 	<ul style="list-style-type: none"> SET Monthly Meeting 	<ul style="list-style-type: none"> SET Monthly Meeting 	<ul style="list-style-type: none"> SET Monthly Meeting 	<ul style="list-style-type: none"> SET Monthly Meeting 	
TITLE III STEM ----- TITLE V PROYECTO EXITO	<ul style="list-style-type: none"> STEM Core & Peer Mentor Orientation HSI retreat 	<ul style="list-style-type: none"> Latinx Heritage Month 	<ul style="list-style-type: none"> STEM Core & Peer Mentor Check-In 	<ul style="list-style-type: none"> Submit HSI Re-Designation Draft STEM Program Review 	<ul style="list-style-type: none"> Prepare both Dept of Ed APRs 	<ul style="list-style-type: none"> STEM Core & Peer Mentor Spring Kickoff 	<ul style="list-style-type: none"> HSI Retreat Review BARC requests 	<ul style="list-style-type: none"> HSI Conference NANCE interviews 	<ul style="list-style-type: none"> STEM Core & Peer Mentor Check-in 	<ul style="list-style-type: none"> STEM Core Completion Fest Raza Grad Interview next PMs 	<ul style="list-style-type: none"> HSI Program Objectives & Data Review & Budget Projections

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