

**San Diego Mesa College  
Classified Senate  
Meeting Notes**

Thursday, October 11, 2018  
10:00 a.m. – 11:30 a.m., I4-402

<b>ATTENDEES/ PROXIES</b>	<b><i>Executive Officers</i></b>	<b><i>Ad Hoc Positions</i></b>
	Trina Larson, President	Naayieli Bravo
	Yolanda Catano, Vice President	Jacqueline Collins (absent)
	Alan Goodman, Senate Manager	Sahar (Mona) King
	Charlie Lieu, Treasurer	Anda McComb
	Angie Avila, Member at Large	Olivia Picolla (absent)
		Danielle Short
	<b><i>Senators</i></b>	Brandon Terrell (absent)
	Johanna Aleman	
	Jennifer Phelps	<b><i>Attendees</i></b>
	Marco Chavez	
	Leanne Kunkee	
	Eva Parrill	
	Diana Solares	

**Agenda Item 1: Call to Order:**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>The meeting was called to order by Larson at 10:06am</li> </ul>
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**Agenda Item 2: Review and Approval of Minutes:**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li><b>September 27, 2018 minutes</b> – approved with edit             <ul style="list-style-type: none"> <li>added Safety Committee to vacant committees in VP report</li> </ul> </li> </ul>
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<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<ul style="list-style-type: none"> <li>upload minutes</li> </ul>	<ul style="list-style-type: none"> <li>Alan</li> </ul>	<ul style="list-style-type: none"> <li>Before next meeting</li> </ul>

**Agenda Item 3: Welcome/Introductions:**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>Senate members and attendees introduced themselves</li> </ul>
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**Agenda Item 4: Executive Board & Senator Reports:**

<b>DISCUSSION</b>	<p>a) President- Trina Larson</p> <ul style="list-style-type: none"> <li>• Creating a Caring Campus – webinar yesterday; Classified are big part in making connections for student retention; participating colleges send a letter of intent; year-long commitment, coach will come to campus 3 times; Imperial Valley first to do this in CA, Cuyamaca talking about doing this regionally; staff determine what their commitments will be, need Classified representation from every segment = <b>CONCENSUS</b> move forward to see if college leadership is interested, recommend North City CE Campus as location; SEE ATTACHMENT #1</li> </ul> <p>b) Vice President- Yolanda Catano</p> <ul style="list-style-type: none"> <li>• DGC – CA Catalyst Fund –386k between 3 campuses, figuring out how to divide and where D.R.E.A.M. center will be at Mesa</li> </ul> <p>c) Senate Manager- Alan Goodman</p> <ul style="list-style-type: none"> <li>• BARC report – purposes &amp; goals (see BARC website), new RequestIT portal is now open</li> </ul> <p>d) Treasurer- Charlie Lieu</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Date</th> <th colspan="2" style="text-align: center;">Account Summary</th> </tr> </thead> <tbody> <tr> <td></td> <td style="color: green;"><i>Checking Account as of 9/12/18</i></td> <td style="text-align: right;">\$2,895.66</td> </tr> <tr> <td style="text-align: center;">9/28/18</td> <td>Noel Retirement gift card and card</td> <td style="text-align: right; color: red;">(\$51.07)</td> </tr> <tr> <td style="text-align: center;">9/21/18</td> <td>Taste of Mesa opportunity drawing</td> <td style="text-align: right; color: red;">(\$109.35)</td> </tr> <tr> <td style="text-align: center;">10/5/18</td> <td>Classified Senate Dues (September 2018)</td> <td style="text-align: right;">\$109.00</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">\$2,844.24</td> </tr> <tr> <td></td> <td style="color: green;"><i>Checking Account</i></td> <td style="text-align: right;">\$2,844.24</td> </tr> <tr> <td></td> <td style="color: green;"><i>Primary Savings</i></td> <td style="text-align: right;">\$416.06</td> </tr> <tr> <td></td> <td style="color: green;"><i>Savings</i></td> <td style="text-align: right;">\$56.54</td> </tr> <tr> <td></td> <td style="text-align: right;"><b>Total</b></td> <td style="text-align: right;"><b>\$3,316.84</b></td> </tr> <tr> <td></td> <td style="color: green;"><i>Classified Senate School/Foundation</i></td> <td style="text-align: right;">\$940</td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>• Upcoming fundraiser – creating a Thanksgiving “thank-you” package</li> </ul> <p>e) Member at Large- Angie Avila</p> <ul style="list-style-type: none"> <li>• Veterans – second scholarship grant funding approved, additional \$200k; total = \$350k</li> </ul> <p>f) Senator Reports</p> <ul style="list-style-type: none"> <li>• JOHANNA – The Stand is surpassing capacity, served 907 unique</li> </ul>	Date	Account Summary			<i>Checking Account as of 9/12/18</i>	\$2,895.66	9/28/18	Noel Retirement gift card and card	(\$51.07)	9/21/18	Taste of Mesa opportunity drawing	(\$109.35)	10/5/18	Classified Senate Dues (September 2018)	\$109.00			\$2,844.24		<i>Checking Account</i>	\$2,844.24		<i>Primary Savings</i>	\$416.06		<i>Savings</i>	\$56.54		<b>Total</b>	<b>\$3,316.84</b>		<i>Classified Senate School/Foundation</i>	\$940
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	<p>students already; Farmers Market next Thursday, October 18</p> <ul style="list-style-type: none"> <li>• EVA – Classified Professional Learning Committee: planning ClassiCon - theme picked, roles distributed; New badge program through Canvas that Classified can participate in</li> <li>• LEANNE – John Ruckle would like to see visitors and receive cards</li> </ul> <p>g) Ad-hoc Reports</p> <ul style="list-style-type: none"> <li>• MONA –focus group for Guided Pathways starts next Monday, training on Oct. 15 &amp; 16 then lasts a couple weeks</li> <li>• ANDA – president rolled out start of college-wide planning for PIE, we have 2 years to “get it done” for updated master plan/strategic plan</li> </ul> <p>h) AFT Liaison Report- Danielle Short, JD</p> <ul style="list-style-type: none"> <li>• Endorsements for election have been sent out; site meeting today, will also discuss endorsements there; 7700 Marriott workers have gone on strike, AFT has supported in solidarity and asked for donations for those effected; hike this Saturday 8am, meet at Padres Dam parking lot; Happy Hour next Thursday October 18 at Society Brewing</li> </ul>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• none	• n/a	• n/a

**Agenda Item 5: Governance Corner:**

<b>DISCUSSION</b>	a) Morning Movie Night & Discussion: <a href="#">Simon Sinek (46:35)</a>
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**Agenda Item 6: Committee & Department Reports**

<b>DISCUSSION</b>	<p>a) Classified Equity Taskforce (Larson, Cataño)</p> <ul style="list-style-type: none"> <li>• Moving along with introductory packet and mini-mentor for new employees</li> </ul> <p>b) Immigrant Students (Cataño)</p> <ul style="list-style-type: none"> <li>• Undocumented conference today until 4pm, come by to support</li> <li>• May 4<sup>th</sup> – Raza graduation, seeking participants/donations</li> </ul> <p>c) Mesa Pathways (Larson/Cataño/Picolla)</p> <ul style="list-style-type: none"> <li>• In process but with growing pains</li> </ul> <p>d) Strong Workforce: Proposal (King)</p> <ul style="list-style-type: none"> <li>• Reminder: Data &amp; Outcomes assessment tomorrow, October 12, in LRC</li> </ul> <p>e) Student Equity (Aleman)</p>
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	<ul style="list-style-type: none"> <li>Returned from Philadelphia at Real College conference, stay tuned for PowerPoint with equity related info and data; presenting again this year at CCLC; attending local Real College Event in Compton; Food Services is working on accepting EBT by the end of month (state deadline)</li> </ul>
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**Agenda Item 7: Activity Reports/Updates/Activities**

<b>DISCUSSION</b>	a) Happy Hour debrief – at Wood Ranch; Jennifer, Olivia, Eva, and Alan attended
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<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
• none	• n/a	• n/a

**Agenda Item 7: New Business**

<b>DISCUSSION</b>	a) 2019 Classified Leadership Institute in Lake Tahoe June 13-15, 2019 <ul style="list-style-type: none"> <li>Fly to Reno, drive 45mins to conference, plan ahead to carpool</li> <li>Get registration in early, this will sell out</li> <li>Use Staff Development funds first, then rest from AFT Travel &amp; Conference fund</li> <li>Make sure to do Travel Pre-Auth well in advance for Mesa funds, 6-8 weeks if you want pre-payment; any questions call Vergie</li> </ul>
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<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
• none	• n/a	• n/a

**Agenda Item 8: Old Business:**

<b>DISCUSSION</b>	a) Liaison Areas: Review and Revise b) Developing the Member at Large Position
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<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
• none	• n/a	• n/a

**Agenda Item 9: Announcements/Events:**

<b>DISCUSSION</b>	<ul style="list-style-type: none"><li>a) CFT Conference: Westin San Francisco Airport, October 19-21</li><li>b) Center for Children: Tuesday December 18th from 4:00pm -8:00pm.</li><li>c) BOT Meeting at Mesa: Nov 8, 4:00, MC211 A/Be)Holiday Reception: Dec 4, 11-1, MC211 A/B</li><li>d) Holiday Reception: Dec 4, 11-1, MC211 A/B</li></ul>
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**Agenda Item 10: Roundtable:**

<b>DISCUSSION</b>	<ul style="list-style-type: none"><li>• n/a</li></ul>
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<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<ul style="list-style-type: none"><li>• None</li></ul>	<ul style="list-style-type: none"><li>• n/a</li></ul>	<ul style="list-style-type: none"><li>• n/a</li></ul>

**Agenda Item 12: Next Meeting:**

<b>DISCUSSION</b>	<ul style="list-style-type: none"><li>• October 25, 2018 – 10-11:30am, I4-402</li></ul>
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**Agenda Item 13: Adjournment:**

<b>DISCUSSION</b>	<ul style="list-style-type: none"><li>• The meeting was adjourned by Larson at 11:30am</li></ul>
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Taken by Alan Goodman, Senate Manager  
Submitted by Alan Goodman, Senate Manager  
Approved on: \_\_\_\_\_

# Creating Caring a Campus



## All In: Creating the Caring Campus

We are pleased to announce a collaboration with the Institute for Evidence-Based Change (IEBC) to assist in creating a Caring Campus that strengthens the engagement of classified staff, students and student success. We invite your classified staff to engage with IEBC coaches and develop commitments to ensure your students are more connected with your college.

### BUILDING ON THE IMPACT

Harness the power of your classified professionals with Caring Campus college and department-specific coaching to increase student connectedness to the college.



Learn more about [creating the Caring Campus.](#)

California Community Colleges | [cccco.edu](http://cccco.edu)

## Discover

- The power of commitments
- The success behind intentional involvement of classified staff
- The high value of relationships supporting student success
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