



**SAN DIEGO MESA COLLEGE ACADEMIC SENATE**

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**For Approval: 10/13/08**

**MESA ACADEMIC SENATE  
September 29th, 2008 – 2:15 P.M. - 4:00 P.M. – H117/118**

**Minutes**

**PRESENT:** Nathan Betschart, Bill Brothers, Anar Brahmhatt, Mike Crivello, Margaret Fickess, Shirley Flor, Dwight Furrow, Bob Gordon, Martina Hesser, Gary Holton, Jill Jansen, Leroy Johnson, Wendell Kling, Ken Kuniyuki, Marichu Magana, Guillermo Marrujo, Andrea Marx, Joe Mac McKenzie, Jonathan McLeod, Trishia Mendoza, Val Ontell, Francisca Rascon, Cynthia Rico-Bravo, Joe Safdie, Mike Sanchez, Chris Sullivan, Marilyn Schenk, Shannon Shi, Erica Specht, George Svoboda, Paul Sykes, Terrie Teegarden, Tracey Walker, Bonnie ZoBell.

**ABSENT:** Becca Arnold, Leslie Cloud, Holly Hodnick, Bill Hoefler, Kris Clark, Jan Clymer, Rob Fender, Paula Gustin, Laleh Howard, Geoffery Johnson, Matt Kofler, Nina Lopez, Georgia Laris, Carl Luna, Andrea Luoma, Ron Ryno, Michelle Tucker (excused), Manuel Velez. , Farshid Zand,

- I. CALL TO ORDER & WELCOMES** were made by President Terrie Teegarden at 2:20 P.M.
- II. PUBLIC PRESENTATIONS.** There were no public presentations.
- III. GUESTS- NONE.** Today's guest, VP Perez has been postponed until 10/13/08
- IV. APPROVAL OF SENATE AGENDA.** One addition was made under new business which was a discussion of the Disruptive Behavior Policy.
- V. APPROVAL OF SENATE MINUTES ON SEPT. 15TH.** The minutes from September 15<sup>th</sup>, 2008 were approved.

**M/S**

**Holton/Ontell**

**Unanimous**

**VI. COMMITTEE REPORTS**

**A. ACADEMIC AFFAIRS.** - Chair Bill Brothers reported that a subcommittee for reassign time has been formed. The committee will review how reassign time is allocated. Brothers noted that the position paper from 2003-04 on the allocation of reassign time is not being followed. A new position paper is being developed and will come back to the Senate for review.

**B. PROFESSIONAL DEVELOPMENT COMMITTEE.** - Chair Bonnie ZoBell announced that a DL was sent out to faculty with the new form for Professional Licensing. This new Licensure form is now posted on the PDC site and will be the only Licensure form used from now on.

**C. COMMITTEE OF CHAIRS.** – Chair Sykes reported that the ILEM funding has been approved. Faculty should talk to their Dean to find out what can be ordered. Cost must include tax, shipping and handling. Sykes announced that the LRC has Wi-Fi now and he asked which other building wants it? Contact VP Craft with suggestions. Chairs also discussed the Honors Contracts and how that process could be stream-lined.

**D. CURRICULUM CHAIR.** - Chair Flor stated that the committee reviewed changes for Title V repetitions and withdrawals. No changes were made at this time. She announced that the deadline for catalog changes is February 2009 for CRC. President Teegarden stated that Curricunet is too slow and requested a shorter timeline for the approval process.

**E. STUDENT LEARNING OUTCOMES.** - Chair Safdie announced that Vice Chancellor Neault stated at the district meeting that SLO's for all the departments must be in the new catalog by March 1, 2009. This is critical for accreditation. In addition, software for SLO's is being evaluated, both systems do have problems, costs are going up and the Chancellor's budget will pay for the cost of the software. At the Mesa SLO meeting last Friday morning, it was reported that the first annual SLO survey has gone out to all faculty responsible for SLO development. Safdie will send out a DL asking for a progress report on department SLO's. Next year, the SLO survey will show the progress made for comparison. SLO's must be faculty driven stated Safdie. SLO's must come from the bottom up, not from the top down. The administration can give guidance to the faculty, but not write or approve SLO's. Departments must generate 3 to 5 total SLO's for this year, one of which must be accessed.

**F. BASIC SKILLS.** - Chair Walker reported that the new action plan must be submitted by October 15<sup>th</sup>. She went through the new action plan with all the activities listed for each area. She will send out the plan in a DL to faculty for feedback. The BSI committee will review and refine the plan, send it to the district and then the state by October 15<sup>th</sup>. Teegarden stated that BSI funding has been allocated for 08-09. Professional development activities are being scheduled. All funding requests must be linked to the action plan.

## **VII. SENATE EXEC REPORTS**

**A. Treasurer.** Marichu Magana had no report.

**B. STATE SENATE REPRESENTATIVE.** If you want to go to the Area D meeting, you can contact Gary Holton for information about issues to be discussed at the meeting.

**C. PRESIDENT-TERRIE TEEGARDEN.** Terrie Teegarden reported on the following:

## 1. President's Cabinet

- Campus board meeting will be Oct 23rd, 2008 and focus on decision-making and the use of data.
- There will be a forum on the entire footprint of the college with all the buildings and cost. Ron and the project managers are working on this and it should be done by the middle of October.
- A subgroup of the President's cabinet began work on an outline for strategic planning. It was felt at the retreat last year that we have lots of planning documents, but nothing to link them together. Accreditation also indicated that this was missing. Hence the effort to create such a document.
  - The outline begins with our Mission, Vision and Values → create performance indicators → Assess indicators and environmental scan → identify college strategic goals → develop other planning instruments → implement plans → assess → repeat

## 2. District Governance

- State budget has been signed. The big issue is that the state will withhold payment of Jan, Feb, and March until April as a cash flow measure.

## 3. Board of Trustees

- Accepted the change to policy which would require all new buildings to strive for a Leed Silver certification.

## 4. Other

- Student services – October is transfer month.

## VII. OLD BUSINESS

**A. Honors.** Wendy Smith provided a handout on the Honor's program. There are 90 contracts and 8 Honors courses this semester. Mesa has the largest and most successful Honor's program in the district. Contract CRNs are taking too long to be processed. The paperwork process needs to be streamlined to be more useable for students, faculty, and administrators. The new procedure is for the students to turn in the contract to the Honor's office by week 3, and then a memo will be sent to the department Chairs with the new honors CRNs listed. Sykes queried about how many students submit contracts but are not qualified for an honors contract? Smith stated that students are evaluated on a case by case basis. Teegarden wanted to know if there is a campus Honor's committee. Smith replied that there is an advisory committee that faculty can attend. There are many issues that need to be addressed and Teegarden referred this to the Chairs committee.

**B. AS Degree.** AS degree categories-Holton stated that transfer institutions are not aligned, so aligning community colleges may not be beneficial. The sense of the senate is that our senate does not support changing the degree categories.

**C. Senator at Large**- VP Cynthia Rico Bravo held a special election to elect a replacement for M. Reese. Jill Jansen was elected to the one year term.

## VIII. NEW BUSINESS

- A. \$300.00 for Mesa Vision-Jennifer Cost requested funding for the booklet reproduction of Mesa College student writings, artwork, etc.

M/S

**Brothers/ZoBell**

- B. Online voting resolution

M/S

**Sykes/Ontell**

- C. English Minimum Qualification resolution

M/S

**Sullivan/Holton**

- D. Curriculum Review Committee changes to Academic Senate Constitution resolution

M/S

**Brothers/Rico-Bravo**

- E. **Disruptive Behavior Policy.** - Rascon requested that the policy be strengthened to give faculty a greater role. Several faculty stated that the policy is adequate but the procedures are not clearly defined. This issue will be discussed further. Terrie will invite Ashanti Hands to discuss on this regard.

- F. **Calendar issues-** 30 sessions on T/Th this semester instead of 31 sessions as usual. It was suggested that a resolution be written to address this issue. This was referred to the Chairs committee.

## IX. ANNOUNCEMENTS:

- **Cynthia Rico-Bravo** –Oct.6<sup>th</sup> the class schedule will be available online. Overlap of intersession and spring session 2009 was announced.
- **Marichu Magana-** District email can be reviewed.
- **Paul Sykes-** stated that issues for contract negotiations are being discussed by the administration. He suggested that faculty begin considering issues that the Guild needs to address. Faculty was encouraged to go to the Ice Cream Social on Tuesday, October 7<sup>th</sup> from 11am to 1pm in Rooms H-117-8 to inform Mahler of their issues.

- XI. **AJOURNMENT** was made by Terrie Teegarden at 3:45 p.m.

M/S

**Ontell/Specht**

***Next meeting will be on Oct. 13<sup>th</sup>, 2008, in Room H117/118 at 2:15 P.M.***

Respectfully submitted by  
Erica Specht, Senate Secretary, and  
Farideh Salehi Kermani, Recording Secretary.