



For Approval: September 10, 2012

**San Diego Mesa College
Academic Senate
April 30, 2012: H117/H118 (2:15PM-4:00PM)
Minutes**

PRESENT:

Anar Brahmhatt, Aulani Chun, Kris Clark, Leslie Cloud, John Crocitti, Chris Dawes, Linda Farnan, Rob Fender, Dwight Furrow, Erika Higginbotham, Madeleine Hinkes, Bill Hoefler, Leroy Johnson, Ken Kuniyuki, Georgia Laris, Susan Lazear, Angela Liewen, Joe "Mac" McKenzie, Laurie Mackenzie, Guillermo Marrujo, Jonathan McLeod, Phyllis Meckstroth, Devin Milner, Claude Mona, Michelle "Toni" Parsons, Francisca Rascon, Cynthia Rico-Bravo, Marilyn Schenk, Barbara Sexton, Shannon Shi, Steven Siegel, George Svoboda, Terrie Teegarden, Manuel Velez and Walter "Duane" Wesley

ABSENT:

Mark Abajian, Becca Arnold, Cherie Deogracias, Nellie Dougherty, Donna Duchow, Lupe Gonzales, Martina Hesser, Katie Holton (Excused), Sharon Hughes (Proxy to Madeleine Hinkes), Geoff Johnson, Danielle Lauria, Thekima Mayasa, Alessandra Moctezuma (Excused), Ron Ryno (Proxy to Laurie Mackenzie), Sabrina Santiago and Farshid Zand

I. CALL TO ORDER AND WELCOME by Academic Senate President Madeleine Hinkes @ 2:19PM.

II. Approval of Today's Agenda: No changes were made to the agenda.

III. PUBLIC PRESENTATIONS:

- A. Associated Student Govt. (ASG) Representative:** (President Cherie Deogracias) – No Report
B. Classified Senate Representative: (President Angela Liewen) – No Report

IV. GUESTS: None

V. Approval of the Senate Minutes for April 16, 2012:

Motion to approve the minutes without changes:

M/S Teegarden/McLeod

Unanimous

VI. Senate Exec Committee Reports:

A. Vice-President: (Rob Fender)

1. Rob reported he and another Architecture Faculty member were threatened by a student.
 - a. Rob is concerned that it took a week to resolve the situation after he reported the problem to his Dean and College Police.
 - Rob found the way the situation was handled to be very awkward.
 - b. It took several hours of work on Rob's part to resolve the problem.
 - c. The AFT contract places the ultimate responsibility for protecting Faculty upon the Board of Trustees (BOT).
 - d. Guillermo Marrujo suggested that we invite the Dean of Student Affairs and a College Police representative to our first FALL 2012 Senate meeting to update Faculty on the current policy in order for Faculty to have the information they need before they are threatened.

B. Treasurer: (Ken Kuniyuki)

1. Our current account balances are \$ 813.52 in Checking and \$ 1070.86 in Savings.

C. State Senate Representative: (Delegate Madeleine Hinkes)

1. Report from the Academic Senate for CA Community College (ASCCC) Spring 2012 Plenary:
 - a. All four Senate Presidents (Mesa, Miramar, City, and Continuing Education) attended.
 - b. Madeleine attended breakout sessions on working with budget fluctuations, local response to the Student Success Task Force (SSTF) Recommendations, and grants & curriculum development.
 - c. The final packet of passed resolutions should be up on the ASCCC website soon.
 - The next to final version can be found at www.asccc.org/materials, but it won't yet tell you what passed and what did not.
 - Some of the successful resolutions that were passed are:
 - * Request that the ASCCC develop resources on effective practices for accreditation compliance with examples.
 - * ASCCC should consult with Library Faculty to research how they can best provide resources to online students (Thanks to our LRC folks for assistance with that one!)
 - * Support for AB1741, the Student Success Infrastructure Act, which would define a funding stream
 - * Oppose any bill that attempts to establish a two-tiered system of fees.
 - * Support for AB1501 (Middle Class Scholarship Act)
 - * Adopt paper "The Role of Counseling Faculty and Delivery of Counseling Services in the CA Community Colleges"
 - * Endorse Faculty Discipline Review Groups as essential to the C-ID process.
 - * Urge local colleges to begin discussion of prerequisite implementation to enhance student success.
 - * Adopt paper "Setting Course Enrollment Maximums: Process, Roles, and Principles".

D. Senator at Large: (Georgia Laris)

1. Board of Governors (BOG) Waiver Changes:
 - a. Students must be informed about the changes and the information needs to be available on the Mesa College web site.
2. Online Rosters:
 - a. Faculty needs to be in a smart classroom or have Wi-Fi access in order to access the web-based program in their classrooms.
3. Student Parking Permits:
 - a. The requirement for students to display a parking permit on the first day of classes was suggested by the Assoc. Student Govt. (ASG) in lieu of parking fee increases.
 - b. Bill Brothers said more parking permit machines and machines that accept credit cards need to be available to our students.

E. Secretary: No Report

F. Past President: (Cynthia Rico-Bravo) – No Report

G. President: (Madeleine Hinkes)

1. Budget Committee:
 - a. The committee will not meet this week since there are no updates.
2. Governor's Tax Initiative Scenarios:
 - a. Scenario 1:
 - The initiative does not pass and the San Diego Community College District (SDCCD) has its apportionment decreased.
 - We have to cut 600 sections.
 - b. Scenario 2: This scenario is the basis for the SDCCD's current planning process.
 - The initiative passes.
 - The state's revenues increase \$218 million.
 - We receive funding at a flat rate.
 - c. Scenario 3:
 - The initiative passes.
 - The state's revenues increase \$218 million.
 - We receive an additional \$7 million in funding.
 - We can add 565 sections.

3. American Federation of Teachers (AFT) Contract:
 - a. Jim Mahler is still accepting suggestions that do not have a monetary component.

VII. COMMITTEE REPORTS:

A. Academic Affairs: (Co-Chair John Crocitti)

1. The committee is receiving reports from the following subcommittees during Spring 2012:
 - a. Asian Pacific American Studies
 - b. Global Awareness
 - c. Honors
 - d. Humanities Institute
2. John will report on the activities of the Academic Affairs subcommittees in the Fall.

B. Professional Development Committee (PDC): (Chair Sharon Hughes)

1. Congratulations to the following 2012-2013 Sabbatical Recipients:
 - a. Kristina Carson – Counseling
 - b. Janice Clymer - Biology
 - c. Mike Ornelas - Chicano Studies
 - d. Kim Perigo – Communication Studies
 - e. Momilani Ramstrum - Music
 - f. Saloua Saidane - Chemistry
 - g. Marilyn Schenk - English
 - h. Scott Starbuck - English
 - i. Francisco Zabaleta - Languages
 - The Board of Trustees (BOT) still needs to approve the sabbaticals.
 - * The AFT will contact each recipient after the board approves the sabbaticals.

C. Committee of Chairs (COC): (Chair Laurie Mackenzie)

1. The next COC meeting is scheduled for May 9th in H117/H118 @ 2:15PM.
 - a. Please let Laurie know if you would like to have an item added to the agenda.
 - b. Madeleine and Laurie thanked the Faculty for all their hard work on Curriculum and Student Learning Outcomes (SLOs) throughout the past academic year.
 - c. We need to have a universal time-line for Mesa College.

D. Curriculum Review Committee (CRC): (Co-Chair Toni Parsons)

1. Tech. Review Process:
 - a. The last spring 2012 workshop is scheduled for May 4th in LRC 229 from 11:00AM - 3:00PM.
 - Please attend this session, if you received an email from Elizabeth Norvell indicating that your course(s) need technical work.
2. Course Updates:
 - a. Please make sure you do not have any missing updates.
 - b. Elizabeth Norvell, Curriculum Coordinator, will work on Governet updates over the summer.
3. Prerequisites:
 - a. Toni reported a Board Policy currently exists for the District and college Curriculum Review Committees to develop a process for Prerequisites.
 - b. Guillermo said we need to offer more sections of Basic Skills courses to ensure our students are able to complete the prerequisite requirements for the courses they need to take.

E. Basic Skills: (Coordinator Terrie Teegarden)

1. MATH 34A will be taught by Continuing Education on the Mesa College campus.
 - a. This will open up one additional FTEF for other Math classes.
2. The last Basic Skills Committee meeting for the semester is scheduled for this Friday.

F. Program Review Committee (PRC): (Co-Chair Kris Clark)

1. The finalized Program Review documents will be presented at President's Cabinet tomorrow.
 - a. Kris thanked everyone for their hard work on the documents.

VIII. OLD BUSINESS:

A. Proposal to add Chicano Studies to the statewide Disciplines List through approval by the Academic Senate for California Community Colleges (ASCCC).

1. Manuel Velez reported Chicano Studies has Interdisciplinary Minimum Qualifications (MQs).
 - a. Manuel also reported degrees in Chicano Studies were not available when most of our current Chicano Studies Faculty attended college.
2. Jonathan McLeod reported MQs to teach courses are determined by Discipline Faculty.

Motion to approve:

M/S

Teegarden/Marrujo

Unanimous

B. Adjunct Senator Online Elections:

1. Election Chair Erika Higginbotham reported Assistant Chancellor Lynn Neault's office is certifying the results of the online elections for Adjunct Senators today.

C. Senate Resolution 12.4.1 - Summer 2012 Responsibilities/Senate Executive Committee:

Motion to approve:

M/S

Teegarden/Schenk

Unanimous

IX. NEW BUSINESS:

A. Position Paper #6 – Reassigned Time: (John Crocitti) - First Reading

1. John reported requests for reassigned time using Discretionary funds (College Special Funded & College Reassigned Time Reducing Instructional FTEF) must be submitted through the Program Review process.
2. The Academic Affairs Committee identified the following categories of reassigned time when it first developed Position Paper #6:
 - a. (1) Non-Discretionary Funding/Non-Discretionary Assignment Process
 - b. (2) Non-Discretionary Funding/Discretionary Assignment Process
 - c. (3) Discretionary Funding/Non-Discretionary Assignment Process
 - d. (4) Discretionary Funding/Discretionary Assignment Process
3. The list of reassigned time positions John received from the Academic Senate, Employment & Payroll, and the Vice President of Instruction (VPI) do not consistently designate reassigned time positions under the same category.

X. Announcements:

- A.** Please see Susan Lazear to purchase tickets to the Golden Scissors Award on May 11th.
- B.** The next Committee of Chairs (COC) meeting is scheduled for May 9th in H117/H118 @ 2:15PM.
- C.** The next Academic Senate meeting is scheduled for September 10th in H117/H118 @ 2:15PM.

XI. ADJOURNMENT @ 4:02PM.

Submitted by Sue Saetia

Approved by the Senate on: September 10, 2012