



SAN DIEGO MESA COLLEGE ACADEMIC SENATE

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For Approval: November 28, 2011

**San Diego Mesa College
Academic Senate
November 7, 2011: H117/H118 (2:15PM-4:00PM)
Minutes**

PRESENT:

Anar Brahmabhatt, Aulani Chun, Jennifer Cost, Nellie Dougherty, Linda Farnan, Rob Fender, Dwight Furrow, , Erika Higginbotham, Madeleine Hinkes, Bill Hoefler, Katie Holton, Sharon Hughes, Geoff Johnson, Leroy Johnson, Ken Kuniyuki, Georgia Laris, Danielle Lauria, Susan Lazear, Laurie Mackenzie, Jonathan McLeod, Phyllis Meckstroth, Devin Milner, Claude Mona, Michelle "Toni" Parsons, Francisca Rascon, Cynthia Rico-Bravo, Angela Romeo, Ron Ryno, Marilynn Schenk, Barbara Sexton, Shannon Shi, George Svoboda, Terrie Teegarden, and Duane "Walt" Wesley

ABSENT:

Mark Abajian, Becca Arnold, Bill Brothers, Kris Clark (Proxy to Georgia Laris), Leslie Cloud, John Crocitti (Excused), Lupe Gonzales, Martina Hesser (Excused), Thekima Mayasa, Joe "Mac" McKenzie, Tricia Mendoza (Proxy to Aulani Chun), Sabrina Santiago, Michelle Tucker, Manuel Velez, and Farshid Zand

I. CALL TO ORDER AND WELCOME by Academic Senate President Madeleine Hinkes @ 2:200PM.

II. Approval of Today's Agenda: The agenda was approved without changes.

III. PUBLIC PRESENTATIONS:

A. Associate Student Government (ASG) Representative: Position is Currently Vacant

1. The ASG provides reports at President's Cabinet. Madeleine will keep the Senate informed.

B. Classified Senate Representative: (Classified Senate President Angela Romeo) – No Report

IV. Approval of the Senate Minutes for October 24, 2011:

Motion to approve the minutes without changes:

M/S

Milner/Farnan

Unanimous

V. Senate Exec Committee Reports:

A. Vice-President: (Rob Fender) – No Report

B. Treasurer: (Ken Kuniyuki) – No Report

C. State Senate Representative: (Delegate Katie Holton)

1. Report from the Academic Senate for CA Community Colleges (ASCCC) Fall 2011 Plenary:
November 3rd – November 5th (San Diego Sheraton Hotel & Marina)

a. There were a record number of resolutions at the plenary.

b. Repeatability:

- There were numerous resolutions on Repeatability.
- The list of approved resolutions will be forwarded to the Consultation Counsel.
- Intercollegiate Athletics will have difficulties without repeatability.
- Music Ensemble and other performance classes will retain some repeatability.

2. California Community Colleges (CCC) Task Force on Student Success Draft Recommendations:

a. There was a general session with panelists to discuss the draft recommendations.

- Chancellor Constance Carroll was a panelist.

b. There were breakout sessions that covered the specific recommendations.

c. The conflict in this instance seems to be between those in education and those outside of education, not between administrators and Faculty.

d. The Academic Senate opposed establishing different standards for students receiving and not receiving Board of Governor's (BOG) fee waivers.

D. Senator at Large: (Georgia Laris) – No Report

E. Secretary: (Jennifer Cost) – No Report

F. Past President: (Cynthia Rico-Bravo)

1. The ASCCC Fall 2011 Plenary:

a. The ASCCC voted to hire new contract Faculty as mandated in AB1725.

- The number of contract Faculty has actually decreased since the passage of AB1725.

b. CA Community Colleges (CCC) Task Force on Student Success Draft Recommendations (SB1143) General Session:

- The general session at the plenary was recorded.
- ASCCC Past President and current executive member was a panelist and did a great job, and said everything that needed to be said about the draft recommendations.
- Let's see what happens after this week.

2. CA Community Colleges (CCC) Task Force on Student Success Draft Recommendations (SB1143):

a. The intent of the task force and the written draft recommendations are not the same.

b. The task force was only given a year to complete its work as stated in SB1143.

- One year does not provide enough time for the task force to complete its task.
- The five Faculty task force members will request additional time at the November 9th task force meeting.
- A state senate bill can be passed by the state legislature to give the task force more time.
- Cynthia hopes the task force can regroup.

c. Katie reported a non AFT/CFT union has put together a coherent response and an alternative to the draft recommendations.

G. President: (Madeleine Hinkes)

1. Budget:

a. A budget update will not be available until the Legislative Analyst Office (LAO) puts out its report in mid November.

b. An article in the November 4, 2011 edition of the San Diego Union Tribune explains the three possible budget cut scenarios the state faces in an understandable manner.

c. Spring 2012 will continue as scheduled.

d. Summer 2012 is still in the planning process.

e. Student enrollment fees will increase from \$36 to \$46 per unit on July 1, 2012.

2. Mesa Colleges Recruitments:

a. Vice President of Student Services (VPSS) – In Process

b. Dean of Humanities – The new dean will start on July 1, 2012.

c. Campus Based Researcher – The committee is currently reviewing the applications.

3. CA Community Colleges (CCC) Task Force on Student Success Draft Recommendations (SB1143):

a. One third of the draft recommendations would require legislative action in order for implementation to take place.

b. Many of the draft recommendations will require budgetary funding during a time of great financial uncertainty for the state of California.

4. Upcoming ASCCC Events:

a. The Accreditation Institute: February 10, 2012 - February 11, 2012 (Sheraton Park Hotel at the Anaheim Resort)

b. The Academic Academy: February 24, 2012 - February 25, 2012 (Doubletree Anaheim)

c. The Vocational Education Institute: March 21, 2012 - March 23, 2012 (San Francisco Airport Westin)

d. The Spring 2012 Plenary: April 19, 2012 - April 21, 2012 (San Francisco Airport Westin)

5. ASCCC Awards: Applications are being accepted.

a. The Hayward Award for Excellence in Education:

- Each college may nominate one full-time or part-time Faculty member from inside or outside the classroom.
- The award includes a cash award of \$1,250.
- The completed application must be received in the Academic Senate Office by 5:00 p.m. on Monday, December 5, 2011.

b. The Stanback-Stroud Diversity Award:

- Each college may nominate one faculty member or a group of faculty.
- Includes a cash award of \$5,000.
- Open to full time/part time Faculty from both inside and outside of the classroom.

- Completed applications must be received in the Academic Senate Office in Sacramento by 5:00 p.m. on Friday, February 3, 2012.

VI. COMMITTEE REPORTS:

A. Academic Affairs: (Co-Chair John Crocitti)

1. Madeleine reported the committee is reviewing its duties this semester.
 - a. Madeleine feels Academic Affairs is the "Think Tank" for the Senate.
 - b. Academic Affairs' positions papers on issues such as Curriculum Balance and Class Caps remain vitally important.
 - c. Ideas for new position papers and research papers:
 - A philosophy on what Mesa College stands for.
 - CCC Task Force on Student Success Draft Recommendations
 - Grant Writing
 - Tutoring and Instructional Assistants
 - d. Please let Madeleine and John know what issues you would like Academic Affairs to address.
2. The committee still needs Faculty members from Counseling, the LRC, and one other department.

B. Professional Development Committee (PDC): (Chair Sharon Hughes)

1. The next professional development application deadline is this Wednesday, November 9th.
2. I know it is only November, but for those interested in applying for a sabbatical for academic year 2012-2013, the first deadline to have your application to your chair/supervisor is Thursday, February 9th. There will be an email going out with more dates and deadlines in the near future.
3. The committee still needs one more Faculty member.

C. Committee of Chairs (COC): (Chair Laurie Mackenzie)

1. The next COC meeting is scheduled for November 9th at 2:15PM in H117/H118.
2. Laurie and Madeleine will report in depth on the Western Association of Schools & Colleges (WASC) Retreat on Assessment in Practice: October 27th – October 29th (Berkeley)

D. Curriculum Review Committee (CRC): (Co-Chair Toni Parsons)

1. Six-Year Review:
 - a. The CRC held another successful training session on November 4th.
 - b. Toni will schedule another training session during FLEX week in January.
 - c. Toni has asked for a two-year review button for Career/Tech courses since vocational education courses are reviewed every two years.
2. Repetition:
 - a. Toni feels the CCC Task Force on Repeatability's recommendations are right for the most part.
 - b. She still needs to review the ASCCC amendments.
 - c. Toni wants to meet with Faculty for Music Ensembles & Performances, and Physical Education & Athletics, and other repeatable areas.
 - d. Some of the changes will require Board policy changes such as allowing audits as permitted under Title V for apportionment and increasing funding for each course.
3. Catalog Deadline – March 2012:
 - a. The catalog has to be updated for new courses and prerequisite changes.
 - b. Items submitted today may still not be approved by March.
4. Assignment of Courses to Discipline Lists/Course Alignment:
 - a. This is not the same as Faculty Service Areas (FSAs).
 - b. The process answers the question "Who is qualified to teach this course?"
 - d. The Curriculum and Instructional Council (CIC) has developed training to answer the question.
 - e. Dean Shelly Hess provided training to the CRC.
 - f. The school deans are currently responsible for making the determination in CurricUNET in consultation with the originating Faculty.
 - Title V requires Faculty approved, not Faculty driven.
 - The process can be held up if the chairs are also responsible for approval.
 - g. Problems arise when the same course is taught by two departments.
 - The minimum qualifications (MQs) must be approved to teach the course by both departments.
 - The CRC needs to catch it when two departments teach the same course.
 - Who will be clicking on the drop-down menu before the CRC approves it?
 - A new originator will be able to make changes to the course.
 - h. We must maintain Curriculum Alignment with City and Miramar during the process.

E. Basic Skills: (Coordinator Terrie Teegarden) – No Report

VII. OLD BUSINESS:

A. President Luster's Listening Visits:

1. Madeleine is not aware if President Luster has started her visits since she was not able to meet with her today for their weekly meeting.

VIII. NEW BUSINESS:

A. Report from the Western Association of Schools & Colleges (WASC) Retreat on Assessment in Practice: October 27th – October 29th (Berkeley)

1. The retreat will be discussed more in depth at the November 9th COC meeting.
2. 16 community colleges and a few universities sent representatives.
3. Laurie reported Mesa's shared governance structure is good compared to the other institutions that sent representatives. Mesa had the only classified representative.
5. There was a mentor from the Accrediting Commission for Community and Junior Colleges (ACCJC).
6. The retreat stressed qualitative data not quantitative data. Numbers are a very small component.
7. The words Outcomes and SLOs were never mentioned at the retreat.
8. There was a very productive brainstorming session.
9. Mesa College's representatives came to realize that our focus needs to be on what our students need from our entire institution in order to learn.
 - The entire institution at all levels is responsible for our students' ability to learn at Mesa College.
 - There needs to be a campus-wide assessment of factors such as classes being scheduled at the times that meet the needs of our students, availability of student parking spaces, whether the AC/heat are working, and what health services are available to our students on campus.
 - Is our Faculty utilizing their time efficiently and productively during class meetings and departmental meetings?
 - What does our college's Budget Committee do? Are they helping us use our financial resources in the most cost-effective manner?

B. Resolution 11.11.1 – Senate Constitution Revision: Add Faculty Co-Chair of the Program Review Committee to the Senate Executive Committee: (Hinkes) – First Reading

1. In light of the fact that Program Review is a major component of the Academic Senate's mission. Motion to bring the item forth for a vote at the November 28, 2011 Senate Meeting:

M/S **Teegarden/Parsons** **Unanimous**

C. Resolution 11.11.2 - Opposing the LRC Renovation Plan 2011-2013: (Milner) – First Reading

1. The plan would remove all the study areas and individual study rooms that are currently on the LRC second floor and designate the entire second floor for use by the Languages department only.
2. LRC 229 was already taken away from the LRC and designated as the Languages Computer Lab from Mondays through Thursdays.

Motion to bring the item forth for discussion at the November 28, 2011 Senate Meeting:

M/S **Milner/Teegarden** **Unanimous**

*** Item was not placed on the agenda until November 7, 2011. Item will be discussed under New Business at the November 28th meeting.**

D. Campus Mail: (George Svoboda) - Tabled

IX. Announcements:

- A.** The Fashion Club is holding a sew-a-thon on November 15th from 4:00PM-6:00PM to sew "Little Dresses for Africa" in B103, B104, or B105. Please donate gently used pillow cases.
- B.** The next Committee of Chairs (COC) meeting is November 9th in H117/H118 @ 2:15PM.
- C.** The next Academic Senate meeting is scheduled for November 28th in H117/H118 @ 2:15PM.

X. ADJOURNMENT @ 4:01PM.

Submitted by Jennifer Cost

Approved by the Senate on: November 28, 2011