



**SAN DIEGO MESA COLLEGE
 ACADEMIC SENATE MEETING
 November 28, 2016: Room MC 211 (2:15PM – 4:00PM)
 MINUTES**

Present:

Academic Senate President Rob Fremland, Carlynn Allbee, Becca Arnold, Bill Brothers, John Crocitti, Nellie Dougherty, Howard Eskew, Lou Ann Gibson, Guadalupe "Lupe" Gonzalez, Helen Greenbergs, Alison Gurganus, Paula Gustin, Bill Hoefler, Larry Horsman, Sharon Hughes, Inna Kanevsky, Michael Kidwell, Terry Kohlenberg, Jonathan McLeod, Phyllis Meckstroth, Tricia Mendoza, Dina Miyoshi, Michelle "Toni" Parsons, Kim Perigo, Momilani Ramstrum, Joe Safdie, Robert Sanchez, Shannon Shi, Steven Siegel, Alex Stiller-Shulman, Judy Sundayo, Dawn Stoll, Paul Sykes, Manuel Velez, Walter "Duane" Wesley, Tonya Whitfield, George Ye and guests Acting Dean Tina Recalde, Professors Veronica Gerace, Ed Hellscher and Wendy Smith and Instructional Designer Katie Palacios.

Absent:

Aulani Chun (Proxy to T. Mendoza), Leslie Cloud, Bill Clary, Timothy Dillon, Peggy Fischer (Excused), Amanda Fusco (Proxy to P. Gustin), Laleh Howard, Candace Katungi, Cesar Lopez (Proxy to T. Mayasa), Gwen Ulrich-Schlumbohm and Tracey Walker

I. CALL TO ORDER & WELCOME by Academic Senate President Rob Fremland @ 2:21PM
Parliamentarian – Jonathan McLeod/Timekeeper – Becca Arnold/Speaker Coordinator – Paul Sykes

II. APPROVAL OF DRAFT AGENDA:

Motion to approve with the addition of the Strong Workforce Top Code Study to "New Business":
M/S McLeod/Kohlenberg

UNANIMOUS

III. PUBLIC PRESENTATIONS: No Reports

- A. Associated Student Government (ASG) Representative:** Inter-Club Council President Angela Arreaga
B. Classified Senate Representative: President Trina Larson

IV. GUEST: Mesa College Instructional Designer Katie Palacios (Formerly at the District Offices)

A. Online Educational Resources (OER)

1. Katie reported there is no single comprehensive list for OER materials, which means Faculty has to invest time and energy to conduct their own searches.
2. Materials with Creative Common License (CCL) are available for reuse in one of six (6) different ways.
 - a. The creator of the material determines how the material can be reused.
3. Textbook costs have doubled over the last 15 years.
 - a. There is interest in cheaper ways to copy and distribute date.
4. The state of CA approved a requirement on September 15, 2016 that all courses that exclusively utilize OER materials to be highlighted.
5. Examples of OER Resources:
 - Community College Consortium for OER @ <https://www.cccoer.org/>
 - COOL4ED
 - ETextbooks
 - Merlot.org
 - MyOpenMath
 - OpenStax
 - Ted Talk
 - The CA Community Colleges, Cal State Universities (CSUs) and University of CA (UCs) also have materials available online
6. Open/Sharing OER materials do not provide compensation for the authors.
7. Some OER websites are grant funded and some are seeking donations.
8. Judy Sundayo asked if there is a Quality Assurance Process for OER materials.
 - a. Katie Palacios reported OpenStax has a rigorous Peer Review and Editorial Review process.
 - b. Some sites allow users to submit corrections.
 - c. Becca Arnold likes the idea of using an OER textbook, but the one she used has many errors.
9. Mesa College Faculty must make sure the OER material they adopt are Americans with Disabilities (ADA) compliant.
 - a. DSPS Counselor Dawn Stoll sent an email after the Senate meeting and reported that Faculty not only must insure that instructional materials are ADA compliant. (They must also be in compliance with Section 508 of the Rehabilitation Act Of 1973.)
9. The OER may be able to embrace Technology if enough funding becomes available.
10. Alison Gurganus reported that Mesa College may be able to hire a Librarian who can provide Faculty with OER support.

11. Katie Palacios reported that she can provide workshops.
 - a. The next "Intro to the OER" workshop is Friday, December 9, 2016 in LRC 435 from 9:30AM-10:30AM.

V. APPROVAL OF DRAFT MINUTES: November 7, 2016

Motion to approve:

M/S

McLeod/Kohlenberg

UNANIMOUS

A. ROUND TABLE TOPIC: Zero Cost Degrees/Textbooks/OER Course Materials

1. Toni Parsons said the cost of textbooks is ridiculous.
2. Thekima Mayasa said we need to be able to provide our students who need assistance with free course material.
3. Alison Gurganus said we can remix and revise resources that are available on the OER that have Creative Commons Licenses (CCL) from multiple sources to create our course materials.
4. John Crocitti said there is too much information available and the information can be wrong.
5. Carlyne Allbee said she keeps a copy of her textbook available for students in the Learning Resources Center LRC) "Reserves" section.
 - a. She also makes her course materials available on BlackBoard.
 - b. Carlyne said we should not reject the OER too quickly.
 - We should find out if Zero Cost Textbooks work for any of our degrees.
6. Paul Sykes said scheduling general education courses with Zero Cost Textbooks will limit our students' ability to complete their degrees. (Zero Cost Textbook classes will fill up first.)
7. Inna Kanevsky said she does not think the OER is ready.
8. Toni Parsons said Mesa College is too big and too robust to use the OER.
 - a. Miramar College, Allied Health or Certificate Programs may be small enough to use OER.
 - b. Rob Fremland said students in the same cohort may be able to use the OER.
9. Paula Gustin said we review our textbooks during the two (2)-year and six (6)-year course reviews.
 - a. The CSU and UC campuses really scrutinize our textbooks.
 - We must be able to continue to articulate our courses with the CSU and UC systems.
10. Jonathan McLeod reported:
 "The issue is that university departments may increase requests for course syllabi, if they suspect that the courses to be transferred have inadequate reading assignments. The problem is triggered when individual students submit syllabi to the university, upon request. The university personnel, looking at individual syllabi, rather than Course Outlines of Record, have, on occasion, then started to scrutinize entire course articulation, based on fragmentary information taken out of context. The concern is that reliance on OERs may prompt heightened scrutiny and jeopardize articulation of entire courses, based on negative responses to the reliance on OER materials on syllabi for particular course sections, even when other sections of the same course assign conventional readings. Such unscheduled review of courses on any such issues, in some cases (as those involving UCSD and the Mesa History Program and the Black Studies and Chicano Studies Departments), have been disruptive and required the expenditure of vast amounts of faculty and administrative time for resolution. This is a cautionary remark."
11. Senate Executive members Rob Fremland, Kim Perigo and Manuel Velez do not support adopting Zero Cost Textbooks Degrees at this time.

VI. OLD BUSINESS: None

VII. NEW BUSINESS:

A. Proposed Combination of District Requirements 4 & 5: Paula Gustin/Ed Helscher

1. Ed Helscher reported the Miramar College Exercise Science (EXSC) Department received notice in January 2016 that Miramar College approved a proposal to expand the course list beyond HEAL 101 and an EXSC 101/Activity Courses without input from Exercise Science Faculty.
2. The Miramar College Exercise Science Department does not support the resolution.
3. Ed Helscher reported some of the courses on the list do not meet the requirements covered by EXSC 101 and some of the courses on the list do not make sense.
4. Ed also reported that some the classes on the list are not offered every semester and some are not offered at all three (3) of our colleges (Mesa, City and Miramar).
5. Counselor Anthony Reuss reported the courses on the list do meet CA State Universities (CSU) requirements.
6. Counselor Judy Sundayo said the courses on the list are survey courses like PSYC 101.

B. "BlackBoard Ultra" and "Canvas" Online Management Platforms: Rob Fremland

1. Senator at Large Joe Safdie will provide updates during the December 12, 2016 Academic Senate meeting.

C. Resolution 16.11.1 (Academic Senate Resolution declaring San Diego Mesa College as a sanctuary campus): Cesar Lopez

1. Manuel Velez said we need to make sure that our undocumented students feel safe and protected.
2. Jonathan McLeod reported:
 "There is support from students, faculty, and administrators at more than 170 colleges and universities across the country for the declaration of those institutions as sanctuary campuses."
3. Manuel Velez said we must guarantee a safe learning environment for all our students and our students are protected by existing state laws, existing federal laws and United State Supreme Court decisions.

D. Strong Workforce Top Code Pilot Study: Acting Dean Tina Recalde

1. Acting Dean Recalde reported we must show improvement in Career Technical Education (CTE) student outcomes to continue to receive Strong Workforce funding.
2. Toni Parsons reported that she completed a lot of work on the Top Codes last year and she will forward the file to Acting Dean Recalde.
3. Duane Wesley said it is a good idea to align ourselves with CTE funding sources.
 - a. Acting Dean Recalde said we can receive addition Strong Workforce funding.
4. Academic Senate President Rob Fremland will need to send an approval email to Julie Adams at the Academic Senate for CA Community Colleges (ASCCC) stating that the Mesa College Academic Senate supports the Pilot Study.

Motion to suspend the rules and vote on the item today:

M/S Kohlenberg/Wesley **UNANIMOUS**

Motion to approve:

M/S McLeod/Greenbergs **UNANIMOUS**

VIII. SENATE EXECUTIVE OFFICER REPORTS:**A. President Elect: Kim Perigo**

1. **Faculty Marshall Selection – Commencement:** This is an opportunity to honor a fellow Faculty member.
 - a. Please send Kim your nominations.

B. Secretary: Becca Arnold (No Report)**C. Treasurer: Toni Parsons**

1. Account Balances: (Checking - \$1,315.84) (Savings – \$1126.76)
2. Student Scholarships: We need readers to review the scholarship applications.

Motion to suspend the rules to vote on the item today:

M/S McLeod/Sykes **UNANIMOUS**

Motion to approve the funding for two (2) \$500.00 scholarships:

M/S Parsons/Meckstroth **UNANIMOUS**

3. Senate Dues: Supports our Student Scholarships
 - a. Please contact Toni if you need a Dues Card.

D. Senator at Large (1): Joe Safdie (No Report)**E. Senator at Large (2): Paul Sykes (No Report)****F. President: Rob Fremland (10 Minutes)**

1. The Teach In is this Wednesday, November 30, 2016 from 12:30PM – 2:30PM in front of the LRC.
 - a. Seven (7) Faculty members will speak including Carl Luna (The Institute for Civil Civic Engagement).
 - b. Our students asked for 30 minutes to speak.
 - c. We may have a follow up event in spring 2017.
 - d. Rob would like to institutionalize this as part of the work of the Committee for Diversity Action, Inclusion & Equity (CDAIE).
2. Hayward Award: Academic Senate for CA Community Colleges (ASCCC)
 - a. Our Candidates are Toni Parsons and Kim Perigo:
 - Bill Brothers, Judy Sundayo and Paul Sykes volunteered to read their applications.
3. Outcomes & Assessments: There is a workshop in LRC 435 this Thursday, December 1, 2016.

IX. COMMITTEE REPORTS:**A. Senate Executive Committees:**

1. Academic Affairs Committee: Chair Howard Eskew (No Report)
2. Professional Advancement Committee (PAC): Chair Lupe Gonzalez
 - a. The next proposal/completion submission deadline is this Wednesday, November 30, 2016.
 - b. The last fall 2016 meeting is December 7, 2016.
3. Committee of Chairs (COC): Chair of Chairs Manuel Velez (No Report)
4. Curriculum Review Committee (CRC): Co-Chair Paula Gustin
 - a. The list of courses due for Two (2)-Year and Six (6)-Year Review were sent to each Department Chair.
 - Please review the courses As Soon as Possible (ASAP) for the Accreditation visit.
 - Please contact Paula and Chris Kinney to meet with your department to complete the course updates.
5. Faculty/Staff Advisory Committee on Threats (FACT): Becca Arnold (No Report)

6. Program Review Committee (PRC): Co-Chair Dina Miyoshi
 - a. The soft deadline for Lead Writers is November 30, 2016 for Liaison feedback.
 - b. The soft deadline for Lead Writers to submit their Program Review drafts to their Managers for feedback is December 20, 2016

B. Other Committees:

1. Basic Skills Committee (BSC): Coordinator Wendy Smith
 - a. We are working on Common Assessment.
 - b. Assessment Tests:
 - We are working on a statewide test that allows students to submit their test results from one institution to another institution.
 - Mesa College's current assessment tests are inequitable and they do not place our students correctly.
 - High School Grade Point Averages (GPAs) may be considered in the Assessment/Placement process in the future.
2. The Committee for Diversity Action, Inclusion & Equity (CDAIE): Chair Judy Sundayo
As reported by Judy Sundayo
 - Reported on success of the Inter-Faith Dialogue event on Nov. 16th
 - Reported on success of the showing of the Film, Human: The Documentary on Nov. 16th and we may show again during Cultural Awareness week in April
 - Reported on success of the Native American Story & Song event on Nov. 17th with over 60 participants
 - Reminded Senate of the upcoming event, "Learn how to Support Undocumented Students" on Wed. Nov. 30th at 11 am in MC 211 A/B
3. Mesa College Facilities Committee/District Review of Services Committee: Kim Perigo
 - a. The committee will meet this Thursday, December 1, 2016.
4. Catalog Committee: Paul Sykes (No Report)
5. Other Committee Reports: No Report

X. ANNOUNCEMENTS: (1 Minute)

- A.** The next Academic Senate meeting is scheduled for December 12, 2016 in MC 211 @ 2:15PM.
- B.** The next Committee of Chairs meeting is scheduled for December 14, 2016 in MC 211B @ 2:30PM.
- C.** Manuel Velez reported there will be a presentation on "How We Can Support Undocumented Students" on November 30, 2016 in MC 211 from 11:00AM – 12:30PM.
- D.** Duane Wesley reported there will be an Intuit Networking presentation on Friday, December 02, 2016 in G101 from 12:00PM to 1:30PM.
- E.** Thekima Mayasa asked the campus community to submit their ideas for Black History Month events.
- F.** Please donate to the "Student Food Pantry". (Student Equity/Johanna Aleman @ jaleman@sdccd.edu)

XI. ADJOURNMENT:

Motion to adjourn:

M/S

McLeod/Parsons

UNANIMOUS

Submitted by: Sue Saetia

Approved by the Academic Senate: December 12, 2016